



Design Committee Meeting  
**Thursday, October 1, 2020**  
City Council Chambers  
9:00 a.m.

Minutes

**Call to order: Pierre Theriot, Chairman**

**Roll Call: Chelsea Tallo Little, DDD Executive Director**

<b>Chris Bankston</b>	<b>Present</b>
<b>Roy Dufreche</b>	<b>Present</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Cassie Ragan</b>	<b>Absent</b>
<b>Jeffrey Smith</b>	<b>Present</b>
<b>Pierre Theriot</b>	<b>Present</b>

**Old Business:**

1. Approval of the minutes from August 6, 2020.  
Roy Dufreche made a motion, seconded by Pierre Theriot, to accept the minutes from September 10, 2020 as written.

<b>Chris Bankston</b>	<b>Absent</b>
<b>Roy Dufreche</b>	<b>Yes</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Cassie Ragan</b>	<b>Absent</b>
<b>Jeffrey Smith</b>	<b>Yes</b>
<b>Pierre Theriot</b>	<b>Yes</b>

**Motion carried.**

**New Business:**

1. Bike Rack Art Competition

Chelsea Tallo Little gave an overview of the judges' packets given to committee members in order to judge the Bike Rack Art Competition. Judges were given printed copies of all ten entries, as well as a judging rubric consisting of three categories. The six entries with the highest total score will be chosen as winners. Judges were asked to send the DDD their completed rubrics by Wednesday, October 7<sup>th</sup>.

Chris Bankston enters.



2. Design Review: 206 E. Morris Sidewalk Improvement

Roy Dufreche made a motion, seconded by Chris Bankston, to recommend approval to the DDD Board of Directors for sidewalk improvements at 206 E. Morris Street as presented.

<b>Chris Bankston</b>	<b>Yes</b>
<b>Roy Dufreche</b>	<b>Yes</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Cassie Ragan</b>	<b>Absent</b>
<b>Jeffrey Smith</b>	<b>Recused</b>
<b>Pierre Theriot</b>	<b>Recused</b>

**Motion carried.**

3. Wayfinding Strategic Plan Updates: Chelsea Tallo Little gave an update on the progress of the design of the wayfinding signs, as the Master Plan presents a five-year plan for the design and installation of new way-finding signs throughout the district. The latest design from ASI was found to be missing several elements, so Chelsea Tallo Little volunteered to design the signs that will temporarily replace the damaged ones currently in place. Permanent ones should then be installed, after a design is created by a professional graphic artist, as suggested by Jeffrey Smith. Pierre Theriot suggested that Chelsea Tallo Little reach out to local marketing and design companies to price environmental graphics. Pierre Theriot suggested that, once a designer has been chosen, a budget and phases should be established by the committee. Jeffrey Smith also suggested that the streetlights along Cate Street be replaced in addition to the installation of new way-finding signs.
4. Pavilion Committee Update/DDD Landscaping: Chelsea Tallo Little gave an recap of the Pavilion Committee’s first meeting, listing the 11 potential locations. The importance of the location behind the DDD was discussed. It was mentioned that this area, with a pavilion or not, is listed first in the DDD’s new master plan and should be addressed.

Jeffrey Smith made a motion, seconded by Chris Bankston, to recommend the development of a plaza between the DDD office & La Caretta for a temporary (or eventually permanent) space for the Hammond Farmers Market. This plaza will serve as a central gathering place in the district and give the area much-needed improvements; additionally, soliciting an RFQ for project.

<b>Chris Bankston</b>	<b>Yes</b>
<b>Roy Dufreche</b>	<b>Yes</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Cassie Ragan</b>	<b>Absent</b>
<b>Jeffrey Smith</b>	<b>Yes</b>
<b>Pierre Theriot</b>	<b>Yes</b>

**Motion carried.**



5. Design Committee Member Recommendations: Tara Bennett, who was in attendance, introduce herself to the committee and announced her nomination. Chelsea Tallo Little added the review of Tara Bennett's resume to the Board of Directors meeting agenda for October 21, 2020.
6. Updating Design Guidelines: Chelsea Tallo Little noted that the Design guidelines for the DDD have not been updated since 2002, and suggested scheduling a working session at the next meeting. Pierre Theriot noted that any changes made will have to be brought to the City Council for approval in order to change current ordinances.
7. Art in Roundabouts: Roy Dufreche reviewed the idea he presented in last month's meeting: a possible partnership (between the DDD, the City of Hammond, and the SLU Art Department) that would bring art to the traffic roundabouts in Hammond. The committee noted to invite faculty from the SLU Art Department and Administrator Lacy Landrum to the next meeting to discuss possibilities.

#### Public Comment

-Adjournment