



City of Weston
Excavation/Work in City Right of Way
Permit Application

PERMIT NO. _____

Applicant: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Road Name adjacent to project site: _____

Location of Work: _____

Latitude/Longitude at/along roadway (if known): _____

Description of Work or Attach Plan to Packet: _____

Square yards of surface to be removed: _____

Bond/Deposit Required: Yes ___ No ___ Amount: \$ _____

Estimated Start Date: _____ Estimated End Date: _____

City Project Number/Name (if applicable): _____

Applicant Signature: _____ Applicant Title: _____

Applicant Printed Name: _____ Date: _____

Public Works Director Approval: _____ Date: _____

Inspection for Certificate of Approval: _____

Inspected by: _____ Date: _____

Permit Conditions

1 Requirement of Bond/Deposit The deposit of money made shall constitute a guarantee and may be employed by the city for the replacement of such public place in as good condition as it was immediately before such excavation or diggings and upon default of such person so making such deposit in restoring immediately such public place to as good condition as it was immediately before such excavation or digging was done by him or her.

2 Owner will notify the City 24 hrs prior to work beginning to ensure that all city owned and known utilities have been marked. Under no circumstances is digging to begin before those lines are marked.

3 The City of Weston does not guarantee the accuracy of the marked-out infrastructure. Any damage caused to public infrastructure will be the sole responsibility of the Owner.

4 All individuals are required to notify WV 811/Miss Utility (dial 811 if in WV) at least 48 hours before excavation on public and private property, rights of ways and easements. Owner or authorized agent is responsible for that notification. The City of Weston's utilities will not be marked by 811 and calling for this mark out is in addition to condition 2.

5 The owner is responsible for coordinating with the City of Weston Public Works Director or designee for inspection before final backfilling. If the work is not inspected and approved by an authorized City representative before being covered, the work will be subject to excavation and re-examination at the Owner's expense.

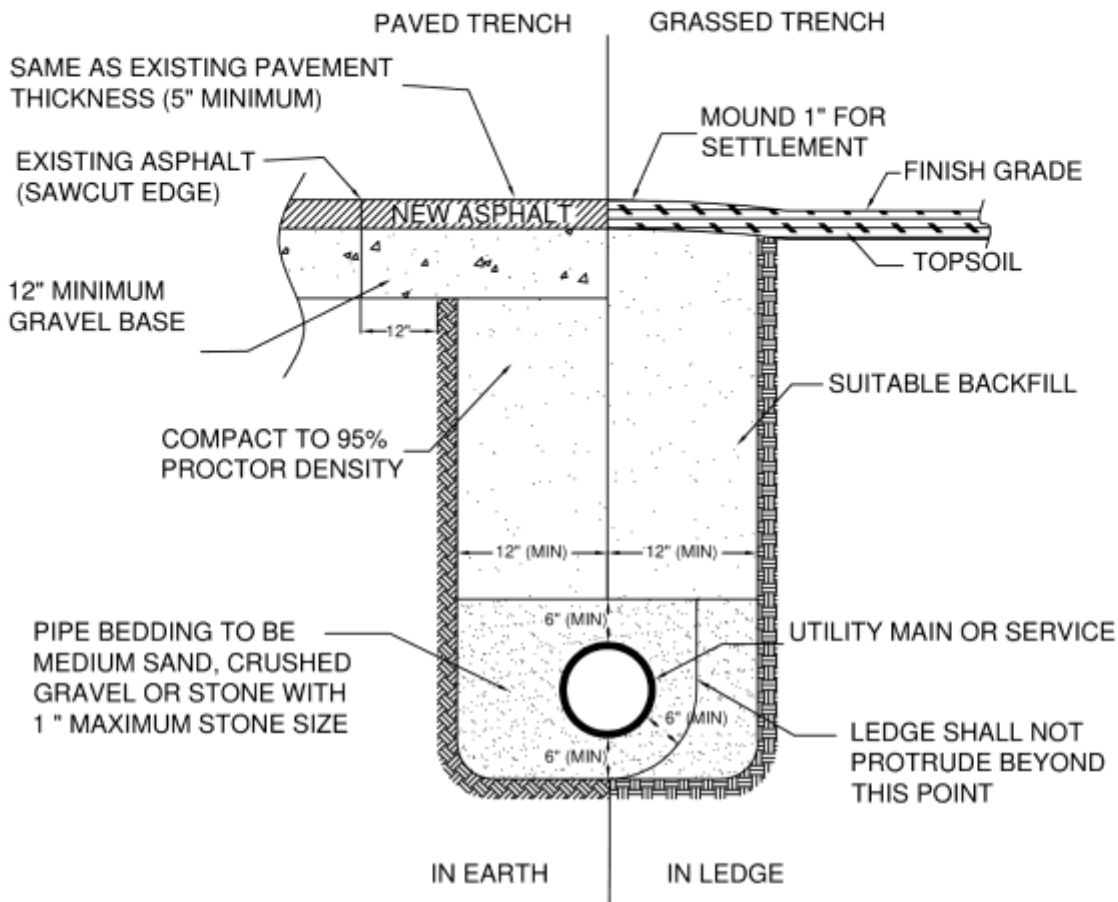
6 Traffic control is subject to the approval of the Public Works Director and his/her authorized representative.

7 Restoration of any disturbance or damage by the Owner is the complete responsibility of the Owner. Failure to restore the ROW to the approved standard detail of the City of Weston may result in the City restoring and billing the Owner for such repairs.

8 All work shall begin promptly and be completed without delay unless otherwise granted by the Public Works Director.

9 It shall be the duty of the permit holder before beginning any such work, to enclose the place or places where such work is being done or otherwise afford adequate protection to persons and property and to street traffic and to take such other measures as may be adequate at all times to prevent injury to persons or property.

APPLICANT MUST CONTACT THE CITY OF WESTON IF ANY CHANGES ARE TO BE MADE TO PROJECT AFFECTING THE RIGHT OF WAY. APPLICANT MUST CONTACT THE CITY OF WESTON UPON COMPLETION OF PROJECT FOR FINAL INSPECTION. YOU MAY CONTACT THE CITY OF WESTON AT 304-269-6141



EXCAVATION AND BACKFILL

1. MATERIAL USED FOR BACKFILLING TO A POINT SIX INCHES OVER THE TOP OF PIPE SHALL NOT CONTAIN STONES LARGER THAN 1 ½ INCHES IN GREATEST DIMENSION.
2. BACKFILL BELOW THE TOP OF PIPE WILL BE PLACED AND COMPACTED IN SIX INCH LIFTS. BACKFILL ABOVE THE TOP OF PIPE WILL BE PLACED AND COMPACTED IN SIX INCH LIFTS TO A MINIMUM DEPTH OF TWELVE INCHES. THE REMAINDER OF FILL WILL BE PLACED AND COMPACTED IN TWO FOOT LIFTS.
3. THE FINAL 12 INCHES OF BACKFILL UNDER PAVED SURFACES WILL BE COMPACTED CRUSHED GRAVEL IN SIX INCH LIFTS. ALL GRAVEL WILL MEET WV DOH STANDARD SPECIFICATION 704.6 AND BE 1 1/2 INCH MINUS.
4. IN LAWN AREA, THE FINAL FOUR INCHES OF BACKFILL WILL BE CLEAN TOPSOIL.
5. SUITABLE BACKFILL IS DEFINED AS MATERIAL FROM THE TRENCH EXCAVATION THAT CONTAINS NO STONES OR ROCKS LARGER THAN 4 INCHES, NO SHARP ROCKS, FROZEN MATERIAL, MUCK, DEBRIS OR OTHER UNSUITABLE MATERIALS.

City of Weston - Street Department

REVISED: June 2023

TRENCH REPAIR DETAIL

STANDARD DETAIL

SCALE: NONE
DRAWN BY: NGS