

# *Chiloquin Visions in Progress*

## *Board of Directors Meeting*

*Monday, March 16, 2026*

**Board Members / Staff / Program Leads Present:** John Rademacher, Larry Dugger, Robert Cowie, Bill Wilkins, Christy Dugger, Faith Wilkins, Karen Bradley.

The Meeting called to order at 5:34 PM. We have a quorum of 5 > 6 (Karen arrived late).

**Absent:** Patrick Burkhardt, Carol Holub

**Guests:** None.

**Agenda:** The March 2026 CVIP Board Meeting Agenda was distributed via email and with no additions, the agenda was approved 5 - 0.

**Minutes:** The February 2026 Board Meeting Minutes were distributed via email. With no additions or corrections, the Minutes were approved 5 – 0.

### **President's Report** (John R.):

- Help from Tribal Youth Council has been offered to remove the graffiti from the city. Robert added that ODOT needs to address the Williamson River bridge site since it is their property. Mike Davis from ODOT will need to be contacted.
- The Raffle Ticket Sales are low. John said some of the usual ways to sell tickets are no longer feasible.
- The Bike Club and Trailer inventory discussion: some of these assets need to be depreciated – like the trailer which Catena would like to see on our 2025 990 as a depreciated asset. Faith is still uncomfortable with the trailer asset being apparently in the possession of an LLC not legally affiliated with a recognized program of CVIP.
- Bike program: the Klamath Trails Alliance is not interested in taking on the program nor in a bike and trailer donation. Since non-profit assets can only be divested to another non-profit we might need to investigate further. Faith suggested that she would like to see a column added to the spreadsheet as to the physical location of the listed asset for future tracking purposes.
- John is advocating for using Sage bank for checking as they are offering 6.9% interest on the balance, but you would have to process a debit transaction at least 15 times per month. Faith said we do not do 15 transactions per month.

### **Treasurer's Report** (Larry D. Faith W.):

- The 2/2026 Financial Report was distributed via email and approved by the Board with a 6 – 0 vote.
- Larry spoke with Romig as to how to record the bike club assets. They had no problem since all were put into service in 2025. The asset must be shown as income and then depreciated against that income amount from the Catena Grant.
- Overall doing better than budgeted.
- We will need to approve the 2026 CVIP budget in April.
- Faith reports that Romig has been glitching on their payroll reports, but she thinks we finally got it resolved.

### **Community Center & Social Media Report** (Bill W.):

- Rentals are better than expected.
- Both X and Facebook are up in followers and engagements.

- Accepting table rentals for the Spring Craft and Collectible Bazaar, people are beginning to rent tables, and we will be serving lasagna, which John and Dee will donate. Bill and Faith will donate the salad.
- Center staffing will remain as established.

**Executive Director’s Report (Robert C.)**

- 17 counties in Oregon are planning to close their sheriff departments due to lack of funding.
- Attended MJ Murdock Trust webinars and discovered that we can align with United Way which serves 2 Oregon counties
- Attended the League of Oregon Cities in Bonanza. The meeting was focused on LOC Oregon’s Municipal Policy which has not been updated since 2008.
- Robert will be attending NAO’s Nonprofit Leadership Conference 4/13 -14/2026. TFFF has offered scholarship assistance to attend.
- Still waiting on the OCF grant awards, applied for PP Foundation grant, and the AARP Community Change grant for laptops.
- Pursuing a CTAC opportunity regarding an entrepreneurship opportunity with the South-Central Innovation Hub.
- Candidates Forum planning is underway, and Robert has suggested 4 dates to be agreed upon by the candidates. He is recommending that we include candidates for all 3 county commissioner positions.

**~ Program Reports ~**

**Two Rivers Art Gallery (Larry and Christy D.):**

- Better than budget but not by much. Overall, tourism is down statewide, but up slightly locally
- April 18 for the student art show. May will be the party for the student artists.
- The gallery is planning to have a spring gala with dancers and Indian tacos
- Looking at the community room for that on a Friday mid-April to mid-May.
- Some discussion about insurance for the consignment art in the Gallery. Faith will ask Insurance Agent, Bill Gilmore.
- Energy Trust has recommended new Gallery fixtures and Larry is going to see how we can accomplish the new lighting.

**Chiloquin Community Builders (CCB) (Faith W.)**

- Nothing to report.

**Chiloquilters (Christy D)**

- The ladies are planning a Chiloquin Centennial Celebration throw size quilt.

**CLAS (Larry D)**

- Larry prepared a nice report for showing remaining funds for Sami Jackson.
- Faith reported that KCSD is being invoiced and is up to date on grant payments for staffing.

**CTAC (Robert C):**

- Cheyenne Morgan will be returning as the program coordinator.
- Some discussion on contractor vs. paid CVIP employee with Faith saying that due to the 6-week length of the program, having the aides and coordinator be contractors would be much easier and less expensive to the program.

**First Thursday Bingo Fundraiser and Trivia (Larry D. and Faith W.):**

- Next Bingo will be April 2, 2026.
- January bingo netted \$500 with an excellent turnout.
- Trivia netted \$80.

**FOCL (Carol H.):**

- Carol, Faith, Library Deb, Christy, Larry and Chiloquin Head Library Wes Stone met to discuss the future of FOCL.
- The FOCL bank account will remain at Sage
- Gallery will take over the calendar (Carol Proud)
- The debit card will be made available to Chiloquin Library staff to construct a “teaching garden”, purchase an apple tree, and fund a summer reading program for the kids, including snacks. Also, would like to purchase a historical display shelf for old publications like National Geographic.

**~Project Reports~**

**Kitchen (Christy D & Faith W):**

- The permit needs to be renewed every three months. Does the kitchen need to be permitted or is it just the maker? John suggested we need to have the permit cover our events including the June Quilt Show and the April Spring Bazaar. Christy will investigate that.

**Banner:**

- A Motion was made to purchase a banner using the money from the Bingo Fundraiser to support our local Little League up to \$300. Motion passes 6 – 0.

**Tourism Project (Robert C):**

- 10 videos were produced featuring different videos for each season.
- The volume of the proposed hallway TV must be adjustable. Faith will contact Phillip Squibb who rents the office across from the proposed TV if he has any concerns.
- The tv mounting parts will be ordered, TY to John R and Dee for the tv donation!

**Oregon Main Street – Hotel (Robert C):**

- Information on the replacement windows has been submitted and has received OP&R approval.

**CVIP Properties (Faith W):**

- Nothing to report on the ½ lot city property.
- Nothing to report on the Drews Road lot.

**~ Community Information Reports ~**

**Sheriff Shane Mitchel & Advisory Committee Report (John R.)**

- Trying to contact ODOT about the graffiti.
- Sheriff Mitchel would like to have an approved static law enforcement budget for 2026.
- Deputy standards have gone up, physical requirements and others as well.
- Code enforcement from Fred Jackson concerns Waylan new Tribal police chief

**City Council (Robert C.)**

- Awarded wastewater sewer grant = DEQ loan
- \$1.6M grant to Congress through the direct spending bill.
- The covered Chiloquin Park picnic area is proceeding thanks to the Klamath County Realtor's Association.
- 25M grant special state pilot program one of 5 cities = for housing which will open the door for city revenue.

~New Business ~

~Old Business~

**Proposed Chiloquin Bike Club (CBC) Program (Robert C):**

- Robert would like to re-visit making the Chiloquin Bike Club a program of CVIP.
- This would entail having the CBC keep their own accounting records like Two Rivers Art Gallery (TRAG) does currently. CBC would share a financial report at our monthly board meetings. The basic program structure is very different between TRAG and CBC and needs to be discussed at a subsequent board meeting including grant award disbursement.
- There was some discussion about Hannah being the CBC Coordinator since she is working at OIT and has relocated to Klamath Falls.
- More discussion on the administration of potentially >\$100K grants with a 3 % admin support. Christy said in city planning, the norm is 10 – 15%. Catena has expressed an interest in another round of funding.
- Robert reminded us that Richard La China and Hannah L. have built the CBC from the ground up with a lot of dedication and volunteers are difficult to keep.
- Christy suggested that CBC may want to apply for their own recognized non-profit
- Larry clarified that if CBC is going to be recognized as a program of CVIP, then they have to maintain their own bank account and books like the gallery.
- Faith added that they would also add to the complexity and thus cost of our yearly 990, which is what grant administrative support would pay for.
- Bill suggested that all persons working with kids under the legal direction of CVIP have and share a current background check before hiring as either an employee or a contractor.
- Christy raised the question of liability insurance if the CBC becomes a program of CVIP. Is D & O insurance necessary in youth-related yearly activities involving biking and other physical activities.
- Christy added it seems that the Catena money is all lined up and so there is this rush to get this program in place.
- Faith added that in any event Bill Gilmore needs to evaluate a final program proposal from a liability insurance cost before we vote accept CBC as a program of CVIP.
- Robert will contact Hannah reviewing the stipulations we have outlined here to see if she is still interested.

Meeting Adjourned at 8:05 pm

**Our next meeting will be Monday, April 20, 2026, at 05:30 PM at the Chiloquin Community Center.**

Respectfully submitted,

Faith Wilkins  
Secretary, Chiloquin Visions in Progress