

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Rod Wyman, President
Agnes Queen, Commissioner
Bobby Stewart, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
TUESDAY, MARCH 17, 2026**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order** (*action required*)
- 2. 10:00 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review two business days prior to the meeting date. (*action required*)

APPOINTMENTS

- 3. 10:05 AM** **County Clerk Rebecca Carder, "I Voted!" Sticker Contest Participants:**
The Clerk will recognize 8th grade student participants and winners from St. Patrick's Catholic School. (*information only*)
- 4. 10:10 AM** **Chrissy Richards, Lewis County Convention and Visitors Bureau:**
Executive Director Chrissy Richards presents the CVB quarterly report. (*information only*)
- 5. 10:15 AM** **Autism Awareness Month, World Autism Awareness Day and Profound Autism Day:**
County Commission will consider executing a proclamation in support of Autism Awareness Month and World & Profound Autism Awareness Day. (*action required*)

CORRESPONDENCE

- 6. Upshur County Commission Meeting Agenda:** The Upshur County Commission meeting agenda for March 12, 2026 is presented for review. (*information only*)
- 7. Lewis County Sheriff's Mileage Report:** The February 2026 Sheriff's Mileage Report is presented for review. (*information only*)
- 8. Sheriff's Financial Statement:** The February 2026 Sheriff's Financial Statement is presented for review. The January 2026 statement and the February 2025 statement are also presented for review. (*information only*)

9. **State of West Virginia Division of Corrections & Rehabilitation:** The Regional Jail invoice for the month of February 2026 in the amount of \$58,457.63 is presented for review. The invoice amount for the month of January 2026 was \$67,204.73. The invoice amount for February 2025 was \$31,660.46. The County daily inmate rate is currently \$67.27. Lewis County has been billed for 8,554 jail beds during the FY 2026. *(information only)*
10. **State of West Virginia Division of Corrections & Rehabilitation:** Tina Desmond, Director provides notice that the Lewis County inmate billing rate will be changing over to the next rate of \$80.72. *(information only)*
11. **WV State Auditor Distribution of Public Utilities Tax and IRP Taxes:** The Auditor's Office has remitted the January 14, 2026 to February 05, 2026 distribution of Public Utilities and IRP Truck Taxes in the amount of \$159,306.47. The general county portion is \$34,926.86. The general county portion for the last reporting period was \$894.60. The general county portion for this time period last year was \$134.12. *(information only)*
12. **Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Budget Sessions, Planning Commission, Safe Sites and Structures, Corridor H Water Extension, etc. *(information only)*

BUSINESS

13. **Ray Smith, Economic Development Authority Board Appointments:** Executive Director Ray Smith submits a request to reappoint Kevin Stalnaker and Stephanie Wolverton to the EDA board for terms starting January 1, 2026 through December 31, 2028. *(action required)*
14. **Lewis County Fire Board Request:** The Lewis County Fire Board submits John Lappie for consideration as a member of the Lewis County Fire Board. *(action required)*
15. **Time Sheets, Leave Requests and Annual Leave Transfers:** Barb Winans -leave request *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

16. **Actions of the Clerk:** County Clerk Becky Carder presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
17. **Approval of Estates:** County Clerk Becky Carder presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
18. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
19. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

20. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

Additional Notices

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.

Date of Meeting: ~~February 19, 2026~~

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• March 12, 2026

Items for Discussion / Action / Approval:

1. Correspondence from Carol J. Smith, Upshur County Clerk, regarding the 2026-2027 Public Utility Values. An increase of \$1,792,378 is noted. *
2. Review and sign a Sworn Statement of Expenditures for grant number 24-BIPP-27. This grant period was June 30, 2024 through June 30, 2025. *
3. Approval to enter into an Auction Consignment Contract with Partner Auctions for CY26. The vendor will be a local auctioneer agency option that will provide advertisement, storage and sell items as approved by the Upshur County Commission. The fee for services will be a flat 6% rate on total sold. *
4. Sign acknowledgement of a Notice of Funding Interruption and Limitation of Liability from the State of West Virginia Emergency Management Division. Due to the circumstances surrounding funding for the U.S Department of Homeland Security and FEMA, no reimbursements can be made on any subgrants at this time. *
5. Review Recommendation of Award for the Upshur County Recreation Park Tennis Court Resurfacing Project from Civil & Environmental Consultants, Inc. Consider executing a Notice of Award to the lowest responsive bidder, Veritas Contracting in the amount of \$462,546. Sealed bids were publicly opened and reviewed on February 26, 2026. This project is being made possible by the generous support of the West Virginia Land & Water Conservation Fund. *
6. Correspondence from Rusty Ball on behalf of Hook N Towing and Recovery LLC requesting to be placed on the Upshur County Wrecker Rotation List for emergency towing services. *
7. Approval of Upshur County Youth Camp advertisement for seasonal positions. Positions include kitchen personnel, cleaning personnel, groundskeeping and/or lifeguards. Applications will be accepted until all positions are filled. *
8. Consider placing an advertisement for Lifeguards, Admission Workers, Concession Stand Workers and Assistant Managers for the 2026 season at the Buckhannon-Upshur Recreational Park Facility. The temporary positions will commence mid-May and continue through mid-September. Applications received on or before the close of business on Wednesday, April 1, 2026 will be reviewed; however, applications will be received until the positions are filled. *
9. Review request from Brandon Tenney, Executive Director of the Upshur County Development Authority, to appoint Matt Scott to the Board of Directors. *
10. Approval of Lewis-Upshur Animal Control Facility volunteer, Amber Ratliff. *

Under Separate Cover

11. Consider Family Medical Leave Act request from an employee. *

Item may lead to Executive Session per WV Code §6-9A-4 (A)

Under Separate Cover

12. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notification from the Consolidated Public Retirement Board regarding a Public Employees Retirement System (PERS) Contribution Rate Change. The rate will decrease from 9.0% to 8.0% for FY27.
2. Notice of Planned Federal Highway Administrative obligations for federal fiscal year 2023-2028.
3. Correspondence from the Lewis-Upshur Animal Control Facility to the West Virginia Board of Veterinary Medicine regarding the Annual Report on Animal Euthanasia for CY25.
4. Letter of Support from Commission President Kristie Tenney for the Buckhannon-Upshur Airport Authority as they seek funding for a t-hangar expansion project.
5. FOIA request received and fulfilled from Star Bridge FOIA Insight.
6. Upshur County Sheriff's Financial Statement for period ending January 31, 2026.
7. Upshur County Building and Floodplain Permits for February 2026.
8. Lewis-Upshur Animal Control Facility Reports for the month of February, 2026. During this period, 76 animals were received by the facility.
 - Revenue Report
 - Account of Animals Report
 - Animal Control/Humane Officer Animal Report
9. Upshur County Mileage reports – January, 2026.
 - Addressing and Mapping
 - Dog Pound
 - Emergency Management
 - Maintenance
 - Parks & Recreation
 - Sheriff
 - Upshur 911
10. Upshur County E911 Communication Reports – January and February, 2026. *Under separate cover*
 - Monthly Department Summary Report
 - Monthly Wrecker Report
 - YTD Wrecker Report
11. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - None
 - b) Agendas and/or Notice of Meetings:

- Council of the City of Buckhannon March 3, 2026
 - Elkins Road Public Service District March 3, 2026
 - Buckhannon Upshur Airport Authority March 9, 2026
 - Upshur County Convention & Visitors Bureau March 11, 2026
 - Upshur County Safe Structures and Sites March 11, 2026
 - Upshur County Farmland Protection March 17, 2026
 - Upshur County Fire Board March 17, 2026
- c) Meeting Minutes:
- Elkins Road Public Service District February 3, 2026

***Dates and times of monthly board meetings are viewable at:**

www.upshurcounty.org -- Upcoming events are listed on the main page.

12. Appointments Needed or Upcoming:

- Mountaineer Trail Network – immediate vacancy through June 30, 2026 to fill an unexpired term.

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

13. Budget Hearing Schedule

The Commission will conduct budget hearings at the Upshur County Administrative Annex, unless otherwise noted, on the following dates. For a detailed list of meetings, please contact Tabatha Perry at tperry@upshurcounty.org.

- Tuesday, March 10th beginning at 8:15 a.m.
- Wednesday, March 11th beginning at 8:15 a.m.
- Thursday, March 12th beginning at 12:00 p.m.
- Friday, March 13th beginning at 10:00 a.m.

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

None

Next Regular Meeting of the Upshur County Commission
 March 19, 2026 --- 9:00 a.m.
 Upshur County Courthouse Annex

February 2026 MILEAGE REQUEST

UNIT LIC.

150 M. Metz / Vin. E03706 / 5194 – 25 TRK 4822

151 M. Cayton / Vin. A32097 / 5122- 25 SUV 13010

152 Z. Lopez / Vin.B88022 / 5191- 25 SUV 7601

153 B. Hendershot / Vin. C19510 / 4913 – 23 SUV 16328

154 D Cooley / Vin. B29979 / 3841 – 22 SUV 58913

155 C. Matheny / Vin. A40308 / 4961 - 22 SUV 58894

156 R. Masters / Vin.A48451 / 1241 – 22 SUV 65201

157 H. Smith / Vin. C62863 / 1234 – 20 SUV 55690

158 I. Forinash / Vin. A42305 / - 21 SUV 75432

159 H. Lipps / Vin. A18031 / 4960 – 20 SUV 65520

160

170 C. Kirkpatrick / Vin. 7235 / – 25 SUV 9546

171 T. Lafever / Vin. A42303 / 1696 – 20 SUV 51299

172 E. Linger / Vin. A18030 / 1232 – 20 SUV 71301

173 J. Jenkins / Vin. 572421 / 741-503A - 21 JEEP 73074

174 R. Bush / Vin. 179324 / 4287 – 17 JEEP 51467

175 D. Cayton / Vin. 568479 / 6LB-698 – 17 JEEP 73397

1500 Dep. Reserves / Vin. 319897 / 3258 – 14 CHARGER 53812

Spare - Vin. 106494 / 3929 – 18 INTERCEPTOR 84110

Spare – Vin. I06495 / 3930 – 18 INTERCEPTOR 84570

Spare – Vin. A42304 / 21 SUV 61806

Spare – Vin. B04451 / 21 SUV 74057

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You

Lewis County Financial Statement
Month Ending- February 2026

Lewis County
03/10/2026 @ 03:09:14 PM

Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance	
General County	4,608,781.08	\$758,365.38	\$866,400.96	\$769,989.45	5,463,557.97
Coal Severance	41,473.76	\$95.45	\$0.00	\$0.00	41,569.21
General School	3,478.82	\$4,327.16	\$0.00	\$0.00	7,805.98
Magistrate Court	2,349.44	\$1,094.57	\$0.00	\$1,689.00	1,755.01
Worthless Check	7,082.59	\$41.34	\$0.00	\$0.00	7,123.93
Dog and Kennel	48,762.98	\$30,163.43	\$0.00	\$30,008.96	48,917.45
Home Detention	76,374.42	\$3,688.66	\$0.00	\$4,438.00	75,625.08
Emergency 911 Fund	2,245,006.17	\$19,982.58	\$0.00	\$137,727.23	2,127,261.52
Lewis County Aquatic Fund	604,762.53	\$1,391.78	\$0.62	\$0.00	606,154.93
Citizens Education	28,383.86	\$65.32	\$0.00	\$0.00	28,449.18
Federal Equitable	1,498.16	\$0.11	\$0.00	\$0.00	1,498.27
Fire Fees	0.00	\$13,298.64	\$0.00	\$13,298.64	0.00
Sheriff Special Account-State	39,701.68	\$91.37	\$0.00	\$0.00	39,793.05
County Building	484,882.20	\$3,028.41	\$0.00	\$172,021.39	315,889.22
Board of Health	814,557.84	\$86,949.26	\$0.00	\$103,267.51	798,239.59
Tax Lien	26,288.34	\$0.00	\$0.00	\$0.00	26,288.34
Delinquent Nonentered	17,739.69	\$2,113.72	\$0.00	\$0.00	19,853.41
Concealed Weapons	44,146.67	\$444.01	\$0.00	\$0.00	44,590.68
Assessor Valuation	253,573.22	\$77,586.07	\$0.00	\$16,678.08	314,481.21
Voters Resistration	679.72	\$0.00	\$0.00	\$0.00	679.72
State Current	0.00	\$5.14	\$15,624.15	\$15,629.29	0.00
Criminal Charges	0.00	\$40.50	\$0.00	\$40.50	0.00
Court Reporter	0.00	\$75.00	\$0.00	\$75.00	0.00
State Police	0.00	\$500.00	\$0.00	\$500.00	0.00
Vehicle License - DMV	0.00	\$31,485.89	\$0.00	\$31,485.89	0.00
State Fines	0.00	\$120.00	\$0.00	\$120.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	623.00	\$651.00	\$0.00	\$598.50	675.50
General Current Expenses	0.00	\$589.54	\$1,167,917.45	\$1,168,506.99	0.00
Excess Levy	0.00	\$511.54	\$841,567.05	\$842,078.59	0.00
Weston Current	0.00	\$17.91	\$54,431.62	\$54,449.53	0.00
Jane Lew Current	0.00	\$2.13	\$6,460.25	\$6,462.38	0.00
County Clerk Election Administration	26,848.42	\$662.46	\$0.00	\$0.00	27,510.88
County Clerk Real Property E-Record	26,848.42	\$662.46	\$0.00	\$0.00	27,510.88
LC Blueprint Community	18,707.99	\$0.00	\$0.00	\$0.00	18,707.99
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,974.96	\$0.00	\$28,876.95	2,098.01
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$141,370.17	\$325.35	\$0.00	\$0.00	141,695.52
Certified to State	\$554,544.77	\$13,726.26	\$0.00	\$18,140.10	550,130.93
Opioid Settlement	\$180,484.11	\$415.36	\$0.00	\$0.00	180,899.47
County Fire Protection	\$61,039.25	\$132.50	\$0.00	\$0.00	61,171.75
EMS Salary Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Financial Stabilization	\$1,902,578.27	\$0.00	\$0.00	\$0.00	1,902,578.27
Totals	\$12,262,567.57	\$1,083,625.26	\$2,952,402.10	\$3,416,081.98	\$12,882,512.95

Balance in county depositories - End of Month	\$13,321,064.82	Bank Errors	
Less: Orders Outstanding	\$3,299,571.60	Bank Errors	
Add: Deposits in Transit	\$2,857,519.73		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or -)			
Total in county Depositories and Office	\$12,882,512.95	Bank Errors	
		Total	
		True Balance	\$12,882,512.95

I, M. Metz, Sheriff of Lewis Co., West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co., West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

M. Metz Sheriff & Treasurer, Lewis County
3-10-26

Difference

Dated and sworn to on this date.

Amended

Lewis County Financial Statement
Month Ending- January 2026

Lewis County
02/10/2026 @ 01:32:22 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,982,799.26	\$343,230.18	\$60,152.69	\$777,401.05	4,608,781.08
Coal Severance	31,531.20	\$9,942.56	\$0.00	\$0.00	41,473.76
General School	132.19	\$3,346.63	\$0.00	\$0.00	3,478.82
Magistrate Court	3,110.65	\$927.79	\$0.00	\$1,689.00	2,349.44
Worthless Check	7,065.17	\$17.42	\$0.00	\$0.00	7,082.59
Dog and Kennel	45,763.68	\$3,379.11	\$0.00	\$379.81	48,762.98
Home Detention	74,844.99	\$5,888.13	\$0.00	\$4,358.70	76,374.42
Emergency 911 Fund	2,281,197.98	\$472,080.84	\$0.00	\$508,272.65	2,245,006.17
Lewis County Aquatic Fund	603,275.00	\$1,487.53	\$0.00	\$0.00	604,762.53
Citizens Education	28,670.44	\$93.37	\$0.00	\$379.95	28,383.86
Federal Equitable	1,498.04	\$0.12	\$0.00	\$0.00	1,498.16
Fire Fees	0.00	\$43,163.70	\$0.00	\$43,163.70	0.00
Sheriff Special Account-State	39,584.06	\$117.62	\$0.00	\$0.00	39,701.68
County Building	484,269.26	\$612.94	\$0.00	\$0.00	484,882.20
Board of Health	793,966.61	\$186,095.99	\$0.00	\$165,504.76	814,557.84
Tax Lien	26,288.34	\$0.00	\$0.00	\$0.00	26,288.34
Delinquent Nonentered	18,623.87	\$0.00	\$0.00	\$884.18	17,739.69
Concealed Weapons	45,306.23	\$280.44	\$0.00	\$1,440.00	44,146.67
Assessor Valuation	266,993.97	\$5,996.32	\$0.00	\$19,417.07	253,573.22
Voters Resistration	679.72	\$0.00	\$0.00	\$0.00	679.72
State Current	0.00	\$5.30	\$1,068.39	\$1,073.69	0.00
Criminal Charges	0.00	\$107.24	\$0.00	\$107.24	0.00
Court Reporter	0.00	\$25.00	\$0.00	\$25.00	0.00
State Police	0.00	\$200.00	\$0.00	\$200.00	0.00
Vehicle License - DMV	0.00	\$20,129.96	\$0.00	\$20,129.96	0.00
State Fines	0.00	\$0.00	\$0.00	\$0.00	0.00
Jury Fund	0.00	\$1,144.00	\$0.00	\$1,144.00	0.00
WV Deputies Fund	723.00	\$598.50	\$0.00	\$698.50	623.00
General Current Expenses	0.00	\$447.44	\$80,133.35	\$80,580.79	0.00
Excess Levy	0.00	\$279.72	\$56,398.68	\$56,678.40	0.00
Weston Current	0.00	\$36.26	\$7,310.23	\$7,346.49	0.00
Jane Lew Current	0.00	\$8.09	\$1,630.25	\$1,638.34	0.00
County Clerk Election Administration	26,440.40	\$408.02	\$0.00	\$0.00	26,848.42
County Clerk Real Property E-Record	26,440.40	\$408.02	\$0.00	\$0.00	26,848.42
LC Blueprint Community	18,707.99	\$0.00	\$0.00	\$0.00	18,707.99
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$33,473.77	\$0.00	\$33,473.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$141,022.44	\$347.73	\$0.00	\$0.00	141,370.17
Certified to State	\$561,600.40	\$6,606.36	\$0.00	\$13,661.99	554,544.77
Opioid Settlement	\$180,040.18	\$443.93	\$0.00	\$0.00	180,484.11
County Fire Protection	\$28,614.39	\$32,424.86	\$0.00	\$0.00	61,039.25
EMS Salary Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Financial Stabilization	\$1,826,241.38	\$76,336.89	\$0.00	\$0.00	1,902,578.27
Totals	\$12,545,431.24	\$1,250,091.78	\$206,693.59	\$1,739,649.04	\$12,262,567.57

Balance in county depositories - End of Month

Less: Orders Outstanding

Add: Deposits in Transit

Cash in Office at End of Month

Misc. Adjustments (+ or -)

\$12,961,814.69

\$948,572.51

\$245,825.39

\$3,500.00

Bank Errors

Bank Errors

Bank Errors

Total

True Balance

\$12,262,567.57

Total in county Depositories and Office

\$12,262,567.57

I, M. Melz, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

Mickey E Melz Lewis
Sheriff & Treasurer, County

Difference

Dated and sworn to on this date.

2-10-26

Lewis County Financial Statement
Month Ending- February 2025

Lewis County
03/07/2025 @ 03:58:43 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,871,007.92	\$340,819.25	\$1,668,576.17	\$750,520.21	6,129,883.13
Coal Severance	44,439.82	\$102.27	\$0.00	\$0.00	44,542.09
General School	2,898.65	\$2,690.19	\$0.00	\$0.00	5,588.84
Magistrate Court	3,143.97	\$1,496.53	\$0.00	\$1,868.94	2,771.56
Worthless Check	6,479.29	\$14.91	\$0.00	\$0.00	6,494.20
Dog and Kennel	14,471.05	\$32,178.56	\$0.00	\$22,677.21	23,972.40
Home Detention	100,597.50	\$8,791.66	\$0.00	\$2,565.22	106,823.94
Emergency 911 Fund	3,795,248.85	\$8,703.77	\$0.00	\$110,313.64	3,693,638.98
Lewis County Aquatic Fund	586,943.40	\$1,350.77	\$9.16	\$0.00	588,303.33
Citizens Education	24,809.69	\$718.21	\$0.00	\$371.94	25,155.96
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$3,183.27	\$0.00	\$3,183.27	0.00
Sheriff Special Account-State	25,081.49	\$57.72	\$0.00	\$0.00	25,139.21
County Building	469,182.71	\$1,702.57	\$0.00	\$0.00	470,885.28
Board of Health	805,087.37	\$95,597.05	\$0.00	\$104,437.68	796,246.74
Tax Lien	49,591.41	\$0.00	\$0.00	\$0.00	49,591.41
Delinquent Nonentered	18,269.98	\$0.00	\$0.00	\$0.00	18,269.98
Concealed Weapons	51,277.98	\$349.75	\$0.00	\$0.00	51,627.73
Assessor Valuation	166,027.13	\$59,832.94	\$0.00	\$3,329.09	222,530.98
Voters Resistration	659.71	\$0.00	\$0.00	\$0.00	659.71
State Current	0.00	\$19.28	\$32,408.34	\$32,427.62	0.00
Criminal Charges	0.00	\$517.00	\$0.00	\$517.00	0.00
Court Reporter	0.00	\$5.87	\$0.00	\$5.87	0.00
State Police	25.00	\$250.00	\$0.00	\$275.00	0.00
Vehicle License - DMV	0.00	\$27,760.66	\$0.00	\$27,760.66	0.00
State Fines	0.00	\$588.00	\$0.00	\$588.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$1,096.88	(1,096.88)
WV Deputies Fund	690.00	\$1,102.00	\$0.00	\$685.50	1,106.50
General Current Expenses	0.00	\$1,935.74	\$2,481,980.57	\$2,483,916.31	0.00
Excess Levy	0.00	\$1,070.94	\$1,337,832.34	\$1,338,903.28	0.00
Weston Current	0.00	\$31.01	\$52,128.95	\$52,159.96	0.00
Jane Lew Current	0.00	\$2.04	\$3,436.62	\$3,438.66	0.00
County Clerk Election Administration	15,208.20	\$1,461.56	\$0.00	\$0.00	16,669.76
County Clerk Real Property E-Records	15,208.20	\$1,461.56	\$0.00	\$0.00	16,669.76
LC Blueprint Community	51,806.72	\$8,390.00	\$0.00	\$808.73	59,387.99
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$33,473.77	\$0.00	\$33,473.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$137,208.45	\$315.77	\$0.00	\$0.00	137,524.22
American Rescue Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Certified to State	\$247,967.90	\$2,697.10	\$0.00	\$2,820.25	247,844.75
Opioid Settlement	\$363,661.65	\$663.03	\$0.00	\$111,348.75	252,975.93
County Fire Protection	\$32,717.70	\$75.30	\$0.00	\$0.00	32,793.00
EMS Salary Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Financial Stabilization	\$1,826,241.38	\$0.00	\$0.00	\$0.00	1,826,241.38
Totals	\$13,725,953.83	\$639,410.05	\$5,576,372.15	\$5,089,493.44	\$14,852,242.59

Balance in county depositories - End of Month	\$18,942,970.81	Bank Errors	
Less: Orders Outstanding	\$6,259,701.30	Bank Errors	
Add: Deposits in Transit	\$2,165,473.08		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$14,852,242.59	Bank Errors	
		Total	
		True Balance	\$14,852,242.59

I, M. Metz, Sheriff of Lewis Co West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

Mackay E Metz Lewis
County
3-7-2025
Sheriff & Treasurer

Difference

Dated and sworn to on this date.

WV Division of Corrections and Rehabilitation
 1409 Greenbrier Street
 Charleston, WV 25311

Statement

Date
2/28/2026

To:
Lewis County Commission 110 Center Avenue Weston, WV 26452

Remittance Address:
WV Division of Corrections and Rehabilitation PO Box 40258 Charleston, WV 25364

Date	Transaction	Amount	Balance
02/19/2026	Newbrough --- Inmate Days - County-Base, 17 @ \$67.27 = 1,143.59	1,143.59	1,143.59
02/19/2026	CREDMEM Shaffer --- Inmate Days - County-Base, 18 @ \$67.27 = -1,210.86	-1,210.86	-67.27
02/28/2026	INV #2126B79F. Orig. Amount \$58,524.90. --- Inmate Days - County-Base, 870 @ \$67.27 = 58,524.90	58,524.90	58,457.63

I. Unless otherwise specified by law or rule, whenever payments are received from any customer as payment for outstanding invoices and/or credits are present for DCR jail beds, the payment or credit will be applied as indicated in writing by the customer. II. If the customer wishes to specify how funds or credits are to be applied, the request must be in writing by the customer at the time payment is submitted, within 90 days after payment is received by DAS, when credit appears on the customer statement, or by end of the fiscal year. III. Unless written specification is provided otherwise, it is DAS policy to apply the payment or the credit to the oldest undisputed outstanding amount(s) first. Applying the funds or credits to the oldest undisputed outstanding amount(s) assists the customer to be as current as possible to place them in the best possible position to qualify for disbursements from the Jail Operations Partial Reimbursement Fund, as noted in West Virginia Code §15A-3-17.

Amount Due
\$58,457.63



MICHAEL T. BAYI.OUS
CABINET SECRETARY

State of West Virginia
Department of Homeland Security
Division of Administrative Services

1124 Smith Street
#2100
Charleston, WV 25301
(304) 558-2350



TINA DESMOND
DIRECTOR

March 11, 2026

Lewis County Commission
110 Center Ave
Weston, WV 26452

Dear Commission,

This letter is to alert you that it is *likely* your county's inmate billing rate will be changing over to the next rate, which is the Overage Per Diem Rate of \$80.72, during this month of March 2026.

During the 2023 Regular Session of the Legislature, HB3552 was passed and subsequently approved by the Governor on March 29, 2023. This bill amended West Virginia Code §15A-3-16, relating to jail per diem costs. In subsection (k), it states the base rate per day, per inmate rate shall be set at \$57.46. It also states a county will be billed based on a pro rata number of inmate days. That pro rata number of inmate days will be calculated by ***multiplying each county's population as contained in the 2020 United States Census by .52.***

Each county is responsible for the following regarding annual per diem jail costs:

- **80% of the current per diem rate for the first 80% of its pro rata share of total billed inmate days. This rate is determined to be \$53.82.**
- **100% of the current per diem rate for its inmate days that are greater than 80% and up to 100% of its pro rata share of total billed inmate days. This would be the base per diem rate of \$67.27.**
- **120% of the current per diem rate for its inmate days that exceed 100% of its pro rata share of total billed inmate days. This rate is determined to be \$80.72.**

Based on the data from the US 2020 Census, 100% of your county's pro rata days is ... **8,857** days

As of 2/28/2026, your county has been billed (including days of debits and credits) ... **8,554** days

If you have any questions, please contact Angela Nitardy, Accounts Receivable Manager, at 304-352-0218 or by email at Angela.D.Nitardy@wv.gov.

Very respectfully,

Tina Desmond
Director



State of West Virginia

Office of the State Auditor
County Collections Division
State Capitol, Building 1, Suite W-118
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Mark A. Hunt
State Auditor and
Commissioner of Delinquent
and Nonentered Lands

Toll Free: (888) 509-6568
www.wvsao.gov

February 19, 2026

Honorable David B. Gosa
Sheriff & Treasurer
Lewis County
110 Center Ave
Weston, WV 26452

County 34,926.86
County Excess 0.62
School 47,383.28
School Levy 32,971.71

Dear Sheriff & Treasurer:

You will be receiving a check in the amount of \$159,306.47 in the next few days from the State Auditor's Office representing the Public Utilities Tax and IRP Trucks Ad Valorem Fees collected by this office for the period of 01/14/2026 to 02/05/2026.

Please keep the following breakdown for your records:

	Public Utilities Tax	IRP Trucks Fee	Total
2014 County Current Expense	2.66	0.00	2.66
2014 County Excess Levy	0.31	0.00	0.31
2014 School Current	3.61	0.00	3.61
2014 School Excess Levy	1.92	0.00	1.92
2015 County Current Expense	2.67	0.00	2.67
2015 County Excess Levy	0.31	0.00	0.31
2015 School Current	3.62	0.00	3.62
2015 School Excess Levy	1.92	0.00	1.92
2025 County Current Expense	34,921.53	13,425.47	48,347.00
2025 School Current	47,376.05	19,973.47	67,349.52
2025 School Excess Levy	32,967.87	10,625.06	43,592.93
Totals	\$115,282.47	44,024.00	\$159,306.47

Any bond money collected is being forwarded to the Municipal Bond Commission for credit.

3/14/24
JMR



Lewis County Economic Development Authority

PO Box 466, Weston WV 26452

Old Courthouse, 110 Center Avenue, 2nd Floor

www.lceda.org

304-269-4993

March 10, 2026

Re: Appointment of members to the Economic Development Authority Board

To Lewis County Commission

As per approval of the Lewis County Economic Development Authority board on January 28th, we wish to submit this list of names to be reappointed to our board for the 01/01/26 to 12/31/28 term.

Kevin Stalnaker

Stephanie Wolverton

Thank you for your consideration.

A handwritten signature in blue ink, appearing to read "Ray Smith", is written over a long, thin blue horizontal line that spans across the width of the signature area.

Ray Smith

Executive Director

Lewis County Economic Development Authority

William R Everitt, III

Secretary/Treasure-Lewis County Fire Board
303 Broad Run Road
Jane Lew, WV 26378
(304)266-6784
bille3rd@gmail.com

11-March-2026

Lewis County Commission

110 Center Avenue
Weston, WV 26452

Dear Commissioners:

I would like to submit the following citizen for your consideration as a potential member of the Lewis County Fire Board.

John Lappie

14151 US Highway 33W

Alum Bridge, WV 26321

Ph. 681-433-2856

jlappie@icloud.com

(We currently have a citizen vacancy from Freemans Creek district)

John is retired from the Stonewall Resort, where he served as head of maintenance. He desires to serve Lewis County and his community as a Fire Board member.

Prior to moving to WV, he served on the Town Council and also as Police Commissioner in the town of North Branford, CT.

Sincerely,



William R Everitt, III