

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Agnes Queen, President
Rod Wyman, Commissioner
Bobby Stewart, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
TUESDAY, MAY 19, 2026**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order** (*action required*)
- 2. 10:00 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review two business days prior to the meeting date. (*action required*)

APPOINTMENTS

- 3. 10:05 AM** **Chrissy Richards, Lewis County Convention and Visitors Bureau:**
Executive Director Chrissy Richards presents a CVB report.
(*information only*)
- 4. 10:10 AM** **National Law Enforcement Week Proclamation** (*action required*)
- 5. 10:15 AM** **Trans-Allegheny Chapter- Daughters of the American Revolution:**
Presentation of America 250 flag and request to place a display in the Courthouse.
(*action required*)

CORRESPONDENCE

- 6. Upshur County Commission Meeting Agenda:** The May 7, 2026 Upshur County Commission meeting agenda is presented for review. (*information only*)
- 7. Lewis-Gilmer E-911 Monthly Report:** The April 2026 Lewis-Gilmer E-911 Report is presented for review. (*information only*)
- 8. Lewis County Sheriff's Mileage Report:** The April 2026 Sheriff's Mileage Report is presented for review. (*information only*)
- 9. Sheriff's Financial Statement:** The April 2026 Sheriff's Financial Statement is presented for review. The Amended March 2026 statement and the April 2025 statement are also presented for review. (*information only*)
- 10. State of West Virginia Division of Corrections & Rehabilitation:** The Regional Jail invoice for the month of April 2026 in the amount of \$62,544.41 is presented for review. The invoice amount for the month of March 2026 was \$70,335.56. The invoice amount for April 2025 was \$57,642.20. The County daily inmate rate is currently \$80.72. Lewis County has been billed for 10,113 bed days this FY. (*information only*)

- 11. Coal Severance Tax:** Lewis County received Coal Severance Tax in the amount of \$ 6,653.15 for the time period of January 1, 2026 through March 31, 2026. The previous quarter total was \$9,861.57. The amount received for this time period last year was \$7, 640.83. *(information only)*
- 12. West Virginia Conservation Agency:** Judith Lyons, Executive Director, submits a letter informing Commission of changes enacted by the Legislature during the most recent session. *(information only)*
- 13. WV State Auditor Distribution of Public Utilities Tax and IRP Taxes:** The Auditor's Office has remitted the March 6, 2026 to April 10, 2026 distribution of Public Utilities and IRP Truck Taxes in the amount of \$1,021,109.63. The general county portion is \$294,430.19. The general county portion for the last reporting period was \$34,926.86. The general county portion for this time period last year was \$291,676.17. *(information only)*
- 14. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Ice Cream Social, LC Board of Health, Weston Neighborhood Watch, WV Extension Needs Assessment, Primary Election, State Health Advisory Committee, NACO, Walk and Talk, Movie Premiere, etc. *(information only)*

BUSINESS

- 15. Letter of Resignation:** Kiarra Weaver, E-911 Telecommunicator Trainee, submits a letter of resignation. *(action required)*
- 16. Consideration of Meeting Cancellation:** Commission will consider cancelation of the May 26, 2026 meeting due to the holiday. *(action required)*
- 17. Consideration of Meeting Cancellation:** Commission will consider cancelation of the June 9, 2026 meeting due to meetings. *(action required)*
- 18. Bid Consideration for Jane Lew Park Playground:** The Commission will receive a verbal report from Lewis County Park Director Josh Hinchamn on his review of the May 5, 2026 opened bid and consider a bid award for the proposed Jane Lew Park Playground. *(action required)*
- 19. Bid Consideration for Jane Lew Park Splash Pad:** The Commission will receive a verbal report from Lewis County Park Director Josh Hinchamn on his review of the May 5, 2026 opened bid and consider a bid award for the proposed Jane Lew Park Splash Pad. *(action required)*
- 20. Josh Hinchman, Lewis County Park Director Request to Hire:** Josh Hinchman requests approval to hire the following seasonal employees for the 2026 summer season at Lewis County Park *(action required)*.

Lifeguards

Ryan Taylor – Lifeguard – \$11.50/hour – up to 40 hours per week – start date 5/18/2026

Payj Heater – Lifeguard – \$10.00/hour – up to 40 hours per week – start date 5/18/2026

Nicholas Maxwell – Lifeguard – \$10.00/hour – up to 40 hours per week – start date 5/18/2026

James Hovis – Lifeguard – \$10.00/hour – up to 40 hours per week – start date 5/18/2026

Cecilia Colini – Lifeguard – \$10.00/hour – up to 40 hours per week – start date 5/18/2026

Paisley Worthington – Lifeguard – \$10.00/hour – up to 40 hours per week – start date 5/18/2026

Sydney Holcomb – Lifeguard – \$10.00/hour – up to 40 hours per week – start date 5/18/2026

Orion Kittle – Lifeguard – \$10.00/hour – up to 40 hours per week – start date 5/18/2026

Aaron Taylor – Lifeguard – \$11.00/hour – up to 40 hours per week – start date 5/18/2026

Concession/Pool Aides

Broderick Bouscher – Concession/Pool Aide – \$11.00/hour – up to 40 hours per week – start date 5/18/2026

Brooke Williams – Concession/Pool Aide – \$9.75/hour – up to 40 hours per week – start date 5/18/2026

Madilynne Bouscher – Concession/Pool Aide – \$9.25/hour – up to 40 hours per week – start date 5/18/2026

Haleigh Bishop – Concession/Pool Aide – \$9.25/hour – up to 40 hours per week – start date 5/18/2026

Alea Alkire – Concession/Pool Aide – \$9.75/hour – up to 40 hours per week – start date 5/18/2026

Alexis McDougal – Concession/Pool Aide – \$9.25/hour – up to 40 hours per week – start date 5/18/2026

Gabrielle Raymond – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Mackenzie Fluharty – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Kylie Marlow – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Danny Cardenas – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Alexis Johnson – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Jamie Tenney – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Emma Harris – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Coralee Mealey – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Meghan Wilson – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Promise Moore – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Eva Lough – Concession/Pool Aide – \$9.00/hour – up to 40 hours per week – start date 5/18/2026

Maintenance

Roy Wiant, Jr. – Maintenance – \$11.00/hour – up to 40 hours per week – start date 5/18/2026

Future Hire Date

Noah Heater – Lifeguard – \$10.00/hour – up to 40 hours per week – start date 6/02/2026 (turns 15 on 6/01/2026)

Brianna Cermak-Lifeguard- \$10.50/hour-up to 40 hours a week- start date 5/19/2026

Tori Hinchman -Concession/Pool Aide- \$9.00/hour-up to 40 hours per week - start date of 5/19/2026

- 21. Lewis Bennett Public Library Board:** Library Director, Katrina Johnson, submits a request to reappoint board member, Kathy Marsh upon the expiration of her current term. *(action required)*
- 22. Lewis County Circuit Clerk Request to Hire:** Circuit Clerk Beth Burkhart requests advice and consent per WV Code §7-7-7 to hire Billie Copley as a Deputy Circuit Clerk with a salary of \$30,000 and a 5/20/2026 start date. *(action required)*
- 23. Lewis County Deputy Resignation:** Deputy Corey Matheny submits a letter of resignation. *(action required)*
- 24. Lewis County Sheriff Request to Hire:** Sheriff Mickey Metz requests advice and consent per WV Code §7-7-7 to hire Douglas Davison as part time security, working up to 20 hours per week, starting 6/1/2026. *(action required)*
- 25. Lewis County Sheriff Request to Hire:** Sheriff Mickey Metz requests advice and consent per WV Code §7-7-7 to hire Dakota Shipman as a full time Deputy, starting 6/1/2026 at his previous salary. *(action required)*
- 26. Time Sheets, Leave Requests and Annual Leave Transfers:** Tina Helmick and Barb Winans *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 27. Actions of the Clerk:** County Clerk Becky Carder presents actions of the clerk in recess of the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 28. Approval of Estates:** County Clerk Becky Carder presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 29. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 30. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

- 31. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

Additional Notices