

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200

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Email:lewiscountycommission@lewiscountywv.org
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COMMISSIONERS:
Agnes Queen, President
Bobby Stewart, Commissioner
Chad Westfall, Commissioner

LEWIS COUNTY COMMISSION 110 CENTER AVENUE, 2ND FLOOR WESTON, WV 26452 AMENDED MEETING AGENDA TUESDAY, JUNE 16, 2026

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** Call Meeting to Order *(action required)*
2. **10:00 AM** John Breen, Lewis County Assessor
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review two business days prior to the meeting date. *(action required)*

APPOINTMENTS

3. **10:05 AM** Gary Morris, Safe Sites and Structures Updates/Approvals *(action required)*

CORRESPONDENCE

4. **Upshur County Commission Meeting Agenda:** The May 28, 2026 and June 2, 2026 Upshur County Commission meeting agendas are presented for review. *(information only)*
5. **Lewis-Gilmer E-911 Monthly Report:** The May 2026 Lewis-Gilmer E-911 Report is presented for review. *(information only)*
6. **Sheriff's Financial Statement:** The May 2026 Sheriff's Financial Statement is presented for review. The April 2026 statement and the May 2025 statement are also presented for review. *(information only)*
7. **Lewis County Sheriff's Mileage Report:** The May 2026 Sheriff's Mileage Report is presented for review. *(information only)*
8. **WV State Auditor Distribution of Public Utilities Tax and IRP Taxes:** The Auditor's Office has remitted the April 20, 2026 to April 29, 2026 distribution of Public Utilities and IRP Truck Taxes in the amount of \$23,881.43. The general county portion is \$7,282.83. The general county portion for the last reporting period was \$294,430.19. *(information only)*
9. **State of West Virginia Division of Corrections & Rehabilitation:** The Regional Jail invoice for the month of May 2026 in the amount of \$81,850.08 is presented for review. The invoice amount for the month of April 2026 was \$62,544.41. The invoice amount for May 2025 was \$77,361.90. The County daily inmate rate is currently \$80.72. Lewis County has been billed for 11,127 bed days this FY. *(information only)*

- 10. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: WV Public Health meeting, Partners in Prevention, Inclusive Playground meeting, Wal-Mart ribbon cutting, County Commissioners Association of West Virginia conference, 911 Advisory, Alum Bridge Neighborhood watch, etc. *(information only)*

BUSINESS

- 11. Lewis County Assessor John Breen, Tax Books:** Assessor John Breen presents the 2026 Personal Property Tax Books for consideration. *(action required)*
- 12. Jane Lew Public Service District Request:** Stephanie Snow-McKisic presents a request to reappoint Oscar Mills to the Jane Lew PSD Board. *(action required)*
- 13. Lewis County Park Board Request:** Gene Edwards, Park Board President, presents a request to appoint Edward Clark to the Lewis County Park and Recreation Board. *(action required)*
- 14. Lewis County Park Request to Hire:** Director Josh Hinchman requests to hire Brooklyn Burkhammer as a lifeguard working up to 40 hours a week at \$12.00 an hour and Aubry Homer as a lifeguard working up to 40 hours a week at \$10.00 an hour. Both starting on June 16, 2026*(action required)*
- 15. Time Sheets, Leave Requests and Annual Leave Transfers:** Barb Winans, Perry Blake *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 16. Actions of the Clerk:** County Clerk Becky Carder presents actions of the clerk in recess of the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 17. Approval of Estates:** County Clerk Becky Carder presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 18. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 19. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

- 20. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.

- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

Additional Notices

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

- Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.
- Date of Meeting: May 28, 2026
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- May 14, 2026
 - May 18, 2026 Canvassing
 - May 21, 2026 Special Meeting
- 9:15 a.m. Certification of 2026 Primary Election Results. *
- 9:30 a.m. Request from Clerk of the County Commission to appoint the Sheriff of Upshur County as Administrator De Bonis Non for the Estate of Austin William Keenan. * [Page 4](#)

Items for Discussion / Action / Approval:

1. Approval and signature of Oath and Certificates for the personal property books and real land books. *
[Under separate cover](#)
2. Review and signature of WV Communities Self Insurance Risk Pool Coverage Intent Form. The total annual contribution including workers' compensation is \$216,209. * [Pages 5-25](#)
3. Consider proclaiming June 15th through 21st as Men's Health Week, recognized by Congress, as the week leading up to and including Father's Day, encouraging men and boys to be aware of their health needs yearlong. *
[Page 26](#)
4. Review and consider approving Change Order #1 for the tennis court rehabilitation project. This Change Order addresses contract time adjustments while determining the extent of subgrade remediation required under the revised loading conditions. *
[Page 27](#)
5. Accept a request for reappointment from Jesse Davidson to serve a second 3-year term on the Upshur County Fire Board, effective July 1, 2026. * [Page 28](#)
6. Review and consider the approval of the following reappointment requests to the Safe Structures and Sites Enforcement Board:
 - a) Chris Cook beginning July 1, 2026 until June 30, 2028. * [Page 29](#)
 - b) Edward Ware beginning July 1, 2026 until June 30, 2028. * [Page 30](#)
7. Consider reappointing the following two individuals to the Buckhannon-Upshur Airport Authority:
 - a) Mary Dean fulfilling a 3-year term beginning July 1, 2026 through June 30, 2029. * [Page 31](#)
 - b) KJ Woody fulfilling a 3-year term beginning July 1, 2026 through June 30, 2029. * [Page 32](#)
8. Accept a resignation of an employee. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) [Under Separate Cover](#)

9. Approval of an advertisement for one part-time/fill-in position at the Lewis-Upshur Animal Control Facility. Applications must be received by the close of business on June 12, 2026. * Page 33
10. Approve the removal of a seasonal employee working in admissions at the Upshur County Recreational Park, effective immediately. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) Under Separate Cover
11. Approval of additional seasonal employees for the Upshur County Recreational Park, effective May 31, 2026. Employment will end on or around August 8, 2026, unless extended by the Upshur County Commission. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) Under Separate Cover
12. Consider approving one additional full-time seasonal employee to work at the Upshur County Youth Camp, effective May 31, 2026. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) Under Separate Cover
13. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Maureen Lewis, Director for the Secretary of State Administrative Law Division, requesting Public Service District Information per *WV Code §16-13A-2(h)*. Page 34
2. Notice of Award from the Office of Justice Programs' Bureau of Justice Assistance for a FY2025 Bulletproof Vest Partnership (BVP) Program in the amount of \$2,556.28. There is a 50% match for the costs of the vests. Page 35
3. Upshur County Sheriff's Financial Statement for period ending April 30, 2026. Pages 36-37
4. West Virginia State Treasurer's Office Reports for April 2026:
 - a) 1st Quarter 2026 Volunteer Fire Department State Distribution Pages 38-46
 - b) 75% and 25% Coal Severance Tax Distribution Pages 47-54
5. Upshur County E911 Communication Reports – April, 2026. Under separate cover
 - Monthly Department Summary Report
 - Monthly Wrecker Report
 - YTD Wrecker Report
6. Freedom of Information Act request and fulfillment from Atlas Technical Consultants, The Data Branch and Sunlight Access. Pages 55-59
7. Upshur County Mileage reports – April, 2026. Pages 60-69
 - Addressing and Mapping
 - Dog Pound
 - Emergency Management
 - Maintenance
 - Parks & Recreation
 - Sheriff
 - Upshur 911
8. Public Notices:
 - a) Newsletters and/or Event Notifications:

- None
- b) Agendas and/or Notice of Meetings:
- Upshur County Parks and Recreation May 19, 2026 Pg 70
 - Upshur County Fire Board May 19, 2026 Pg 71
 - Council of the City of Buckhannon May 21, 2026 Pg 72
 - James W. Curry Library/Park Advisory Board-CANCELLED May 22, 2026 Pg 73
- c) Meeting Minutes:
- Adrian Public Service District April 2, 2026 Pg 74
 - Upshur County Safe Structures and Sites Board April 8, 2026 Pg 75-77
 - Upshur County Solid Waste Authority April 13, 2026 Pg 78-79
 - Upshur County Fire Board April 21, 2026 Pg 80-81
 - Enhanced Emergency Telecommunications Advisory Board April 28, 2026 Pg 82-83

***Dates and times of monthly board meetings are viewable at:**
www.upshurcounty.org -- Upcoming events are listed on the main page.

9. Appointments Needed or Upcoming:

- Mountaineer Trail Network:
 - immediate vacancy through June 30, 2026 to fill an unexpired term as recreational industry representative
 - immediate vacancy through June 30, 2028 to fill an unexpired term as landowner
- Upshur County Parks and Recreation Board: vacancy beginning July 1, 2026 for a 2-year term.

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

May 7, 2026 - Bid opening, review, and potential award of an Elevator Modernization Project at the Courthouse Annex.

Next Regular Meeting of the Upshur County Commission

June 11, 2026 --- 9:00 a.m.

Upshur County Courthouse Annex

****The meeting scheduled for June 4, 2026 has been cancelled. ****

**Upshur County Commission
Special Meeting Agenda**

Location of Meeting: Upshur County Administrative Annex
Located at: 91 W. Main Street, Suite 101, Buckhannon, WV 26201
If you prefer to participate by telephone, please dial 1-872-240-3412 Access
Code: 614 149 301 to enter the conference call

Date of Meeting: Tuesday, June 2, 2026

9:30 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:

- May 28, 2026

Items for Discussion / Action / Approval:

1. Accept the resignation of Cindy M. Hughes, Assistant County Administrator. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) Under Separate Cover
2. Review and approve the advertisement for a full-time benefitted position in the Office of the Upshur County Commission. Applications must be received by 4:00 p.m. on June 18, 2026. *
3. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

Next Regular Meeting of the Upshur County Commission
June 11, 2026 --- 9:00 a.m.

Upshur County Courthouse Annex

The County Commission Meeting scheduled for June 4, 2026 has been CANCELLED

LEWIS-GILMER E-911 YEARLY TOTALS

CAD # DATE 2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
LEWIS COUNTY													
15 LEWIS SHERIFF	355	373	523	477	423								2151
10 WESTON PD	148	162	174	225	223								932
250 WVSP WESTON	158	182	274	231	210								1055
230 LEWIS NRP	13	15	17	30	31								106
208 LEWIS EMS	196	208	270	216	210								1100
201 WESTON FD	127	157	154	140	129								707
202 JANE LEW FD	38	40	52	39	46								215
203 PRICETOWN FD	23	25	24	22	32								126
204 WALKERSVILLE FD	11	29	14	20	21								95
205 JACKSON MILL FD	16	21	16	17	24								94
206 MIDWAY FD	5	5	5	2	14								31
ANIMAL CONTROL	18	22	31	23	20								114
DOGS PICKED UP													0
OTHERS PICKED UP													0
												Total	6726

GILMER COUNTY													
104 GILMER SHERIFF	34	63	85	96	96								374
102 GLENVILLE PD	74	99	71	109	54								407
103 GSU PD	4	5	7	8	1								25
150 WVSP GLENVILE	40	42	50	39	41								212
130 GILMER NRP	9	10	7	9	0								35
175 GILMER EMS	98	80	78	73	88								417
101 GLENVILLE FD	36	23	35	20	41								155
105 NORMANTOWN FD	8	3	11	5	1								28
106 SAND FORK FD	23	11	28	13	16								91
107 CEDARVILLE FD	1	1	2	1	6								11
108 TROY FD	9	7	13	3	11								43
ANIMAL CONTROL	0	0	0	0	0								0
												Total	1798

Total by Month	1444	1583	1941	1818	1738	0	0	0	0	0	0	0	0
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		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
LEWIS														
LC SHERIFF	10-27	97	280	197	191	189								954
	10-28	98	236	182	187	158								861
	III & CIB	89	150	181	132	49								601
	OTHER	23	21	40	36	25								145
	DVP	65	39	44	43	81								272
WESTON PD	10-27	19	56	42	42	38								197
	10-28	32	72	36	30	21								191
	III & CIB	0	3	16	10	13								42
	OTHER	5	8	3	2	14								32
	DVP	9	3	3	6	13								34
WVSP	10-27	28	66	53	41	38								226
	10-28	31	84	92	60	68								335
	III & CIB	7	29	16	0	6								58
	OTHER	6	7	12	0	1								26
	DVP	35	18	35	46	40								174
NRP	10-27	16	4	11	0	6								37
	10-28	12	7	6	0	1								26
	III & CIB	3	0	2	0	3								8
	OTHER	1	0	1	2	3								7
	DVP	3	0	1	2	2								8
PROSECUTOR	10-27	4	20	5	0	0								29
	10-28	0	0	0	0	0								0
	III & CIB	19	53	27	11	2								112
	OTHER	0	17	0	0	0								17
	DVP	0	0	0	0	0								0
PROBATION	10-27	1	10	7	0	0								18
	10-28	0	0	0	0	0								0
	III & CIB	12	8	10	0	0								30
	OTHER	2	15	1	0	0								18
	DVP	0	0	0	0	0								0
SWJS PARK	10-27	0	0	0	0	0								0
	10-28	0	0	0	0	0								0
	III & CIB	0	0	0	0	0								0
	OTHER	0	0	0	0	0								0
	DVP	0	0	0	0	0								0
FAMILY COURT	III & CIB	0	0	0	0	0								0
DAY REPORT	10-27	0	4	3	0	0								7
	10-28	0	0	0	0	0								0
	III & CIB	0	0	0	0	0								0
	OTHER	0	1	0	0	0								1
	DVP	0	0	0	0	0								0
													TOTAL TRANSACTIONS	4466

2026

LEWIS-GILMER E-911 TELETYPE REPORT

GILMER		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
GC SHERIFF	10-27	7	8	7	5	4								31
	10-28	4	12	8	2	4								30
	III & CIB	33	51	105	25	16								230
	OTHER	0	9	4	1	0								14
	DVP/WAR	0	0	0	4	2								6
GLENVILLE PD	10-27	18	76	48	22	18								182
	10-28	13	47	29	21	11								121
	III & CIB	1	20	0	3	2								26
	OTHER	1	4	3	2	0								10
	DVP/WAR	4	3	9	13	3								32
WVSP	10-27	0	6	2	0	0								8
	10-28	3	1	5	0	0								9
	III & CIB	0	4	0	0	0								4
	OTHER	0	0	2	0	0								2
	DVP/WAR	0	0	0	1	9								10
NRP	10-27	0	2	0	0	0								2
	10-28	1	3	0	0	0								4
	III & CIB	0	0	0	0	0								0
	OTHER	0	0	0	0	0								0
	DVP/WAR	0	0	0	0	0								0
PROSECUTOR	10-27	0	0	0	0	0								0
	10-28	0	0	0	0	0								0
	III & CIB	0	0	0	0	0								0
	OTHER	0	0	0	0	0								0
	DVP/WAR	0	0	0	0	0								0
GSU PD	10-27	0	0	0	0	0								0
	10-28	1	6	1	0	0								8
	III & CIB	0	0	0	0	0								0
	OTHER	0	0	0	0	0								0
	DVP/WAR	0	0	0	0	0								0

Total Transactions 729

REBECCA L GARDER
LEWIS COUNTY
110 CENTER AVENUE
WESTON, VA 22645-1064

Lewis County
06/08/2026 @ 03:14:09 PM

Lewis County Financial Statement
Ending- May 2026

	Beginning Balance	All Other Revenues**	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	5,744,729.75	\$375,114.93	\$368,905.92	\$753,102.82	5,735,647.78
Coal Severance	48,435.55	\$115.45	\$0.00	\$0.00	48,551.00
General School	24,634.86	\$6,109.37	\$0.00	\$0.00	30,744.23
Magistrate Court	1,583.27	\$1,368.57	\$0.00	\$1,689.00	1,262.84
Worthless Check	7,160.28	\$17.07	\$0.00	\$0.00	7,177.35
Dog and Kennel	52,602.94	\$179.65	\$0.00	\$31,188.28	21,594.31
Home Detention	82,966.23	\$8,389.73	\$0.00	\$5,054.10	86,301.86
Emergency 911 Fund	2,169,685.20	\$215,754.44	\$0.00	\$255,125.24	2,130,314.40
Lewis County Aquatic Fund	602,568.29	\$1,436.26	\$0.62	\$0.00	604,005.17
Citizens Education	28,844.42	\$5,079.03	\$0.00	\$0.00	33,923.45
Federal Equitable	1,498.52	\$0.12	\$0.00	\$0.00	1,498.64
Fire Fees	0.00	\$1,304.97	\$0.00	\$1,304.97	0.00
Sheriff Special Account-State	41,083.94	\$1,543.28	\$0.00	\$0.00	42,627.22
County Building	316,285.75	\$2,276.89	\$0.00	\$0.00	318,562.64
Board of Health	838,401.73	\$235,454.44	\$0.00	\$246,462.25	827,393.92
Tax Lien	26,288.34	\$0.00	\$0.00	\$0.00	26,288.34
Delinquent Nonentered	18,997.14	\$0.00	\$0.00	\$0.00	18,997.14
Concealed Weapons	43,037.93	\$577.93	\$0.00	\$46.00	43,569.86
Assessor Valuation	328,872.63	\$1,272.97	\$0.00	\$18,499.62	311,645.98
Voters Resistration	684.75	\$0.00	\$0.00	\$0.00	684.75
State Current	0.00	\$20.16	\$997.02	\$1,017.18	0.00
Criminal Charges	0.00	\$204.64	\$0.00	\$204.64	0.00
Court Reporter	0.00	\$0.00	\$0.00	\$0.00	0.00
State Police	0.00	\$225.00	\$0.00	\$225.00	0.00
Vehicle License - DMV	0.00	\$20,757.83	\$0.00	\$20,757.83	0.00
State Fines	0.00	\$125.00	\$0.00	\$125.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	920.29	\$563.20	\$0.00	\$895.79	587.70
General Current Expenses	0.00	\$23,240.48	\$478,303.53	\$501,544.01	0.00
Excess Levy	0.00	\$290,599.90	\$52,339.08	\$342,938.98	0.00
Weston Current	0.00	\$184.73	\$9,136.82	\$9,321.55	0.00
Jane Lew Current	0.00	\$46.98	\$2,323.38	\$2,370.36	0.00
County Clerk Election Administration	30,845.79	\$444.65	\$0.00	\$0.00	31,290.44
County Clerk Real Property E-Record	30,845.79	\$444.65	\$0.00	\$0.00	31,290.44
LC Blueprint Community	18,707.99	\$0.00	\$0.00	\$0.00	18,707.99
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$28,876.95	\$0.00	\$28,876.95	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$142,418.50	\$339.46	\$0.00	\$0.00	142,757.96
Certified to State	\$557,792.12	\$518,851.83	\$0.00	\$126,363.07	950,280.88
Opioid Settlement	\$181,822.49	\$433.38	\$0.00	\$0.00	182,255.87
County Fire Protection	\$61,483.87	\$146.55	\$0.00	\$0.00	61,630.42
EMS Salary Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	0.00
287 G Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Financial Stabilization	\$1,902,578.27	\$0.00	\$0.00	\$0.00	1,902,578.27
Totals	\$13,305,776.63	\$1,741,500.49	\$912,006.37	\$2,347,112.64	\$13,612,170.85

Balance in county depositories - End of Month	\$14,834,735.18	Bank Errors	
Less: Orders Outstanding	\$1,719,704.86	Bank Errors	
Add: Deposits in Transit	\$493,640.53		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$13,612,170.85	Bank Errors	
		Total	
		True Balance	\$13,612,170.85

I, M. Metz, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

Michael Metz
Sheriff & Treasurer, County

Difference

Dated and sworn to on this date.

Amended

Lewis County Financial Statement
Month Ending- April 2026

Lewis County
06/08/2026 @ 03:14:28 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	5,632,758.43	\$412,975.60	\$419,850.08	\$720,854.36	5,744,729.75
Coal Severance	41,678.54	\$6,757.01	\$0.00	\$0.00	48,435.55
General School	16,382.02	\$8,252.84	\$0.00	\$0.00	24,634.86
Magistrate Court	3,353.72	\$1,607.55	\$0.00	\$3,378.00	1,583.27
Worthless Check	7,142.67	\$17.61	\$0.00	\$0.00	7,160.28
Dog and Kennel	48,414.22	\$5,309.89	\$0.00	\$1,121.17	52,602.94
Home Detention	78,256.77	\$9,512.76	\$0.00	\$4,803.30	82,966.23
Emergency 911 Fund	2,046,546.07	\$226,751.96	\$0.00	\$103,612.83	2,169,685.20
Lewis County Aquatic Fund	607,751.06	\$1,495.63	\$0.00	\$6,678.40	602,568.29
Citizens Education	28,524.01	\$320.41	\$0.00	\$0.00	28,844.42
Federal Equitable	1,498.40	\$0.12	\$0.00	\$0.00	1,498.52
Fire Fees	0.00	\$1,965.56	\$0.00	\$1,965.56	0.00
Sheriff Special Account-State	39,897.71	\$1,186.23	\$0.00	\$0.00	41,083.94
County Building	316,093.62	\$192.13	\$0.00	\$0.00	316,285.75
Board of Health	790,591.83	\$168,173.16	\$0.00	\$120,373.26	838,391.73
Tax Lien	26,288.34	\$0.00	\$0.00	\$0.00	26,288.34
Delinquent Nonentered	18,997.14	\$0.00	\$0.00	\$0.00	18,997.14
Concealed Weapons	42,604.11	\$433.82	\$0.00	\$0.00	43,037.93
Assessor Valuation	349,592.39	\$1,505.89	\$0.00	\$22,225.65	328,872.63
Voters Resistration	684.75	\$0.00	\$0.00	\$0.00	684.75
State Current	0.00	\$17.35	\$7,245.72	\$7,263.07	0.00
Criminal Charges	0.00	\$548.79	\$0.00	\$548.79	0.00
Court Reporter	0.00	\$195.00	\$0.00	\$195.00	0.00
State Police	0.00	\$450.00	\$0.00	\$450.00	0.00
Vehicle License - DMV	0.00	\$35,446.00	\$0.00	\$35,446.00	0.00
State Fines	0.00	\$1,260.00	\$0.00	\$1,260.00	0.00
Jury Fund	0.00	\$1,212.48	\$0.00	\$1,212.48	0.00
WV Deputies Fund	905.79	\$895.79	\$0.00	\$881.29	920.29
General Current Expenses	0.00	\$1,523.91	\$562,312.12	\$563,836.03	0.00
Excess Levy	0.00	\$930.57	\$388,639.84	\$389,570.41	0.00
Weston Current	0.00	\$88.18	\$36,827.97	\$36,916.15	0.00
Jane Lew Current	0.00	\$15.26	\$6,373.19	\$6,388.45	0.00
County Clerk Election Administration	30,028.28	\$817.51	\$0.00	\$0.00	30,845.79
County Clerk Real Property E-Record	30,028.28	\$817.51	\$0.00	\$0.00	30,845.79
LC Blueprint Community	18,707.99	\$0.00	\$0.00	\$0.00	18,707.99
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$28,876.95	\$0.00	\$28,876.95	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$142,068.20	\$350.30	\$0.00	\$0.00	142,418.50
Certified to State	\$533,914.11	\$23,878.01	\$0.00	\$0.00	557,792.12
Opioid Settlement	\$181,375.26	\$447.23	\$0.00	\$0.00	181,822.49
County Fire Protection	\$61,332.64	\$151.23	\$0.00	\$0.00	61,483.87
EMS Salary Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	0.00
287 G Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Financial Stabilization	\$1,902,578.27	\$0.00	\$0.00	\$0.00	1,902,578.27
Totals	\$12,997,994.62	\$944,380.24	\$1,421,248.92	\$2,057,857.15	\$13,305,766.63

Balance in county depositories - End of Month	\$14,506,379.54	Bank Errors	
Less: Orders Outstanding	\$1,860,178.47	Bank Errors	
Add: Deposits in Transit	\$656,065.56		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$13,305,766.63	Bank Errors	
		Total	
		True Balance	\$13,305,766.63

I, M. Metz, Sheriff of Lewis Co., West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co., West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

M. Metz
Sheriff & Treasurer, Lewis County

Difference

Dated and sworn to on this date.

Lewis County Financial Statement
Month Ending- May 2025

Lewis County
06/06/2025 @ 03:28:53 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	6,077,208.16	\$397,838.77	\$74,801.65	\$1,368,783.60	5,181,064.98
Coal Severence	52,407.15	\$129.22	\$0.00	\$0.00	52,536.37
General School	17,769.83	\$4,556.17	\$0.00	\$0.00	22,326.00
Magistrate Court	2,813.38	\$1,882.63	\$0.00	\$3,428.00	1,268.01
Worthless Check	6,697.11	\$16.51	\$0.00	\$0.00	6,713.62
Dog and Kennel	25,378.25	\$30,172.71	\$0.00	\$25,765.86	29,785.10
Home Detention	109,046.57	\$6,953.21	\$0.00	\$5,690.71	110,309.07
Emergency 911 Fund	2,539,396.00	\$6,444.80	\$0.00	\$180,997.12	2,364,843.68
Lewis County Aquatic Fund	591,258.45	\$1,457.90	\$0.00	\$0.00	592,716.35
Citizens Education	29,289.64	\$72.22	\$0.00	\$0.00	29,361.86
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$583.56	\$0.00	\$583.56	0.00
Sheriff Special Account-State	26,762.35	\$5,521.77	\$0.00	\$0.00	32,284.12
County Building	472,102.19	\$2,929.39	\$0.00	\$0.00	475,031.58
Board of Health	834,928.94	\$32,005.00	\$0.00	\$42,746.46	824,187.48
Tax Lien	49,591.41	\$0.00	\$0.00	\$23,303.07	26,288.34
Delinquent Nonentered	18,296.48	\$0.00	\$0.00	\$0.00	18,296.48
Concealed Weapons	52,789.67	\$439.31	\$0.00	\$166.90	53,062.08
Assessor Valuation	193,622.51	\$1,143.88	\$0.00	\$28,757.86	166,008.53
Voters Resistration	664.59	\$0.00	\$0.00	\$0.00	664.59
State Current	0.00	\$15.05	\$1,190.99	\$1,206.04	0.00
Criminal Charges	0.00	\$7.00	\$0.00	\$7.00	0.00
Court Reporter	0.00	\$54.68	\$0.00	\$54.68	0.00
State Police	0.00	\$275.00	\$0.00	\$275.00	0.00
Vehicle License - DMV	0.00	\$26,818.62	\$0.00	\$26,818.62	0.00
State Fines	0.00	\$148.00	\$0.00	\$148.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	683.00	\$543.50	\$0.00	\$678.50	548.00
General Current Expenses	0.00	\$1,168.35	\$92,460.41	\$93,628.76	0.00
Excess Levy	0.00	\$621.51	\$49,184.87	\$49,806.38	0.00
Weston Current	0.00	\$133.26	\$10,545.69	\$10,678.95	0.00
Jane Lew Current	0.00	\$19.32	\$1,528.77	\$1,548.09	0.00
County Clerk Election Administration	18,266.13	\$1,533.91	\$0.00	\$0.00	19,800.04
County Clerk Real Property E-Record	18,266.13	\$1,533.91	\$0.00	\$0.00	19,800.04
LC Blueprint Community	59,387.99	\$0.00	\$0.00	\$0.00	59,387.99
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	\$0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ARPA - PILT	\$138,214.60	\$340.80	\$0.00	\$0.00	138,555.40
American Rescue Plan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Certified to State	\$235,990.37	\$1,570.26	\$0.00	\$15,573.39	221,987.24
Opioid Settlement	\$140,699.87	\$346.93	\$0.00	\$0.00	141,046.80
County Fire Protection	\$32,957.62	\$81.26	\$0.00	\$0.00	33,038.88
EMS Salary Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Financial Stabilization	\$1,826,241.38	\$0.00	\$0.00	\$0.00	1,826,241.38
Totals	\$13,570,730.48	\$558,332.18	\$229,712.38	\$1,911,620.32	\$12,447,154.72

Balance in county depositories - End of Month	\$12,984,619.50	Bank Errors	
Less: Orders Outstanding	\$920,456.13	Bank Errors	
Add: Deposits in Transit	\$379,491.35		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or -)			
Total in county Depositories and Office	\$12,447,154.72	Bank Errors	
		Total	
		True Balance	\$12,447,154.72

I, M. Metz, Sheriff of Lewis Co. West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co. West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

Mickey E Metz
Sheriff & Treasurer, Lewis County
6/6/2025

Difference

Dated and sworn to on this date.

May 2026 MILEAGE REQUEST

UNIT LIC.

- 150 M. Metz / Vin. E03706 / 5194 – 25 TRK 6162
- 151 M. Cayton / Vin. A32097 / 5122- 25 SUV 16640
- 152 Z. Lopez / Vin.B88022 / 5191- 25 SUV 12708
- 153 B. Hendershot / Vin. C19510 / 4913 – 23 SUV 19200
- 154 C. Matheny / Vin. A40308 / 4961 - 22 SUV 62751
- 155 R. Masters / Vin.A48451 / 1241 – 22 SUV 71252
- 156 H. Smith / Vin. C62863 / 1234 – 20 SUV 59191
- 157 I. Forinash / Vin. A42305 / - 21 SUV 79379
- 158 H. Lipps / Vin. A18031 / 4960 – 20 SUV 72250
- 159 L. Patterson / Vin. B29979 / 3841 – 22 SUV 60622
- 160
- 170 C. Kirkpatrick / Vin. 7235 / – 25 SUV 12943

171 T. Lafever / Vin. A42303 / 1696 – 20 SUV Don't have any longer

171 T. Lafever / Vin. B04451 / 21 SUV 28904

172 E. Linger / Vin. A18030 / 1232 – 20 SUV 76569

173 J. Jenkins / Vin. 572421 / 741-503A - 21 JEEP 79382

174 R. Bush / Vin. 179324 / 4287 – 17 JEEP 53485

175 D. Cayton / Vin. 568479 / 6LB-698 – 17 JEEP 74805

1500 Dep. Reserves / Vin. 319897 / 3258 – 14 CHARGER 53812

Spare - Vin. 106494 / 3929 – 18 INTERCEPTOR 85513

Spare – Vin. I06495 / 3930 – 18 INTERCEPTOR 80322

Spare – Vin. A42304 / 21 SUV 61850

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You



State of West Virginia

Office of the State Auditor
County Collections Division
State Capitol, Building 1, Suite W-118
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Mark A. Hunt
State Auditor and
Commissioner of Delinquent
and Nonentered Lands

Toll Free: (888) 509-6568
www.wvsao.gov

May 18, 2026

Honorable David B. Gosa
Sheriff & Treasurer
Lewis County
110 Center Ave
Weston, WV 26452

Dear Sheriff & Treasurer:

You will be receiving a check in the amount of \$23,881.43 in the next few days from the State Auditor's Office representing the Public Utilities Tax and IRP Trucks Ad Valorem Fees collected by this office for the period of 04/20/2026 to 04/29/2026.

Please keep the following breakdown for your records:

	Public Utilities Tax	IRP Trucks Fee	Total
2025 County Current Expense	0.00	7,282.83	7,282.83
2025 School Current	0.00	10,834.88	10,834.88
2025 School Excess Levy	0.00	5,763.72	5,763.72
Totals	\$0.00	23,881.43	\$23,881.43

Any bond money collected is being forwarded to the Municipal Bond Commission for credit.

If this office can be of future assistance, please contact Lora S. Lane at (888) 509-6568. Extension 8511.

Sincerely,

Mark A. Hunt
State Auditor

MAH/pu

61426

WV Division of Corrections and Rehabilitation
 1409 Greenbrier Street
 Charleston, WV 25311

Statement

Date
5/31/2026

To:
Lewis County Commission 110 Center Avenue Weston, WV 26452

Remittance Address:
WV Division of Corrections and Rehabilitation PO Box 40258 Charleston, WV 25364

Date	Transaction	Amount	Balance
05/31/2026	INV #512625A0. Orig. Amount \$81,850.08. --- Inmate Days - County-Overage, 1,014 @ \$80.72 = 81,850.08	81,850.08	81,850.08

I. Unless otherwise specified by law or rule, whenever payments are received from any customer as payment for outstanding invoices and/or credits are present for DCR jail beds, the payment or credit will be applied as indicated in writing by the customer. II. If the customer wishes to specify how funds or credits are to be applied, the request must be in writing by the customer at the time payment is submitted, within 90 days after payment is received by DAS, when credit appears on the customer statement, or by end of the fiscal year. III. Unless written specification is provided otherwise, it is DAS policy to apply the payment or the credit to the oldest undisputed outstanding amount(s) first. Applying the funds or credits to the oldest undisputed outstanding amount(s) assists the customer to be as current as possible to place them in the best possible position to qualify for disbursements from the Jail Operations Partial Reimbursement Fund, as noted in West Virginia Code §15A-3-17.

Amount Due
\$81,850.08

STATE OF WEST VIRGINIA
DEPARTMENT OF HOMELAND SECURITY
DIVISION OF CORRECTIONS & REHABILITATION



DAVID KELLY
COMMISSIONER

MICHAEL T BAYLOUS
CABINET SECRETARY

Office of the Commissioner
1409 Greenbrier Street
Charleston, WV 25311
304-558-2036 – Telephone
304-558-5367 – Fax

OVERAGE RATE FY26 LEWIS COUNTY
PO BOX 466
WESTON, WV 26452

Invoice Number: 512625A0

Invoice Date: 6/5/2026 9:18:12 AM

Month of Service: May, 2026

Pursuant to the provisions of W.Va. Code §15A-3-16, the Division of Corrections and Rehabilitation hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for Overage Rate FY26 Lewis County for the month of May, 2026. The costs per day for inmate maintenance and operation is in accordance with the provisions of W.Va. Code §15A-3-16.

Detailed information, including names of inmates and the number of days of inmate maintenance, to support the invoice is attached.

Month: May

Number of Inmate Days: 1,014

Per Diem Rate: \$80.72

Amount Due: May, 2026

\$81,850.08

This invoice amount is due and payable upon receipt.

Please Remit Payment to:
WV Division of Corrections and Rehabilitation
PO Box 40258
Charleston, WV 25364

Tina Helmick

From: John Breen <jbreen@assessor.state.wv.us>
Sent: Monday, June 1, 2026 2:59 PM
To: Tina Helmick
Subject: Agenda

I would like to be on the agenda for Commission to sign the books. Thank You!



John L Breen
Lewis County Assessor
PO Box 706
Weston, WV 26452
Office 304-269-8205
Fax 304-269-5723

"The greatest leader is not necessarily the one who does the greatest things. He is the one that gets the people to do the greatest things."

— Ronald Reagan

JANE LEW PUBLIC SERVICE DISTRICT



P.O. Box 845
Jane Lew, WV 26378
Phone/Fax: 884-7111/884-8922
E-mail: janelewpsd3@aol.com

May 30, 2026


Lewis County Commission
P.O. Box 466
Weston, WV 26452

Dear Commission Members:

Oscar Mills requests that the Lewis County Commission approve his re-appointment to the Jane Lew Public Service District Board.

The Board will meet in regular session on Thursday, June 11, 2026, and will recommend the reappointment of Oscar Mills, effective July 1, 2026, for another term of service on the Jane Lew PSD Board.

Yours truly,


Stephanie Snow-McKistic
General Manager-Jane Lew PSD
304 884-7111



Lewis County Park

P.O. Box 885 • 257 Smith Run Road • Weston, West Virginia 26452

Phone (304) 269-6599

May 19, 2026

Lewis County Commission
110 Center Ave
Weston, WV 26452

This is a request to appoint Edward W Clark to Lewis County Park and Recreation Board.

Edward was approved at Lewis County Park and Recreation Board meeting Monday, May 18, 2026, to fill the unexpired term of Jeremiah McCourt who resigned November 4, 2025. The term expires March 12, 2028.

The current Park Board members concur with Edward being an excellent appointment.

Respectfully submitted,

Gene H Edwards, President

Tina Helmick

From: jhinchman lewiscountywv.org
Sent: Thursday, June 11, 2026 9:13 AM
To: Tina Helmick; Mary Skinner
Subject: Request to hire

Request to hire Brooklyn Burkhammer as lifeguard working up to 40 hr a week at \$12.00 an hour.

Request to hire Aubry Homer lifeguard working up to 40 hrs a week at \$10 an hr. Starting on June 16, 2026

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