

City of Palco Meeting

June 10, 2026

City Office

Call the Meeting to Order

Mayor Kyle Karlin called the meeting to order at 7:06 PM. Those present included Mayor Kyle Karlin; Council Members Brandon Kuhn, Stephen Desaire and Don Steeples; City Clerk Larissa Wilson; Treasurer Pat Wendling; Visitors Dionicio Rivera and Sage Richards. Those arriving later included Superintendent Marvin Keller (7:15 PM) and Fire Chief/McKenna Tenant Manager Gregg Whisman (9:05 PM).

Approve Agenda and Minutes

Agenda was presented. Brandon motioned to approve the agenda. Don seconded. Motion carried 3-0.

Recognize Visitors

Dionicio Rivera, Western Kansas Child Advocacy Center, attended the meeting and provided information regarding the organization's services and programs. Dionicio requested that the City consider including a donation to the organization in the 2027 budget. He departed at 7:15 PM. Don motioned to donate \$1,000.00; Stephen seconded. Motion carried 3-0.

Sage Richards attended the meeting to discuss her interest in filling the vacant City Council seat.

New Business

Sage Richards was interviewed by the Council Members. Following the interview, the Council considered the appointment; Don motioned to appoint Sage to fill the vacant position; Stephen seconded. Motion carried 3-0. Larissa administered the Oath of Office, and Sage was sworn in as a City Council Member.

There was discussion on the 2027 Budget; remaining funds for street maintenance will be transferred to the Capital Projects at the end of the year; animal control amount will remain the same; street maintenance will increase by \$2,500.00. Water meter replacements will be put into the 2028 budget.

Discussion was held regarding properties that may require condemnation proceedings. It was determined that the properties located at 502 Cedar Avenue and 403 East 2nd Street should be condemned. Funds will be put aside in the 2027 budget for this.

Kyle provided an update on the Towns' property located at 105 West 3rd Street; Towns' property located at 106 West 4th Street will be cleaned up next.

Woofter Pay App #8 was presented, along with KDHE STWSIA DW11 Disbursement Request #7. Don motioned to approve the Pay App and Disbursement Request. Brandon seconded. Motion carried 4-0.

There was discussion of the Northwest Kansas Planning & Development Commission contract for administrative services for the Nitrate Plant project. Council requested that the City Attorney be notified and give legal advice on next course of action.

Old Business

The water rate adjustment was tabled until August's meeting; contingent on project completion. Discussion regarding animal impoundment fees was also tabled and will be discussed again in July.

There was discussion on the junked and abandoned vehicles remaining within city limits. It was determined that City will proceed with the removal of vehicles remaining in violation of City Code.

Fire Department Report

Gregg shared that there was a meeting held this month; firefighters have been testing pressures. The fire department will be operating the Slip N Slide at the McKenna Christmas in July event.

The new fire skid has been received, and discussion followed regarding purchasing a truck for it. Don motioned to purchase a truck for the skid; Sage seconded. Motion carried 4-0. Additional costs for required equipment and installation were discussed, and Gregg will request a quote from Hays Fire.

McKenna Land Report

Gregg reported that the terraces have been completed on the ground rented by Quinton; terraces on the ground rented by Melvin will be built after wheat harvest, with terraces on the ground rented by Chris will follow. Gregg also reported that he contacted tenants who have not yet returned signed contracts and paid the first half of rent, reminding them that both are due by July 1, 2026.

McKenna Youth Center Report

Don provided a report for the McKenna Center. They received a quote to clean carpets; it was put off until next year. Skyler Keller is going to provide a quote for window decals.

An additional \$20,000 was taken out of the line of credit. The budget was provided; Brandon motioned to approve the budget; Stephen seconded. Motion carried 4-0.

City Superintendent Report

Marvin reported that existing electrical at the water wells is being removed and replaced as part of the nitrate plant project. He also noted deep ruts at the lagoon site due to the lack of grass cover.

Marvin expressed concerns regarding the trash truck. Brief discussion of dumpsters followed. Don motioned to approve the purchase of two dumpsters every other month; Stephen seconded. Motion carried 4-0.

City Clerk Report

Larissa reported that the ARPA closeout invitation has not been received. The Part-Time Office position has been posted. Larissa also shared that Kyle and her attended the Budget Workshop last month.

The reconciliations and unpaid bills were presented. Don motioned to approve the reconciliations and pay the bills; Stephen seconded. Motion carried 4-0.

Adjournment

Stephen motioned to adjourn at 10:23 PM. Don seconded. Motion carried 4-0.

The next meeting will be held on July 8, 2026.



Kyle Karlin, Mayor



Larissa Wilson, City Clerk