



Design Committee Meeting | Thursday, February 2, 2023 | City Council Chambers | 9:00 a.m.

## Minutes

**Call to order, Tom Pistorius**

**Roll Call: Michelle Kendall, DDD Executive Director**

<b>Chris Bankston</b>	<b>Present</b>
<b>Tara Bennett</b>	<b>Present</b>
<b>Roy Dufreche</b>	<b>Present</b>
<b>Tom Pistorius</b>	<b>Present</b>
<b>Cassie Ragan</b>	<b>Absent</b>
<b>Jeffrey Smith</b>	<b>Present</b>

### **Old Business:**

#### **1. Approval of minutes from January 12, 2023**

Roy Dufreche made a motion, seconded by Tara Bennett, to approve the meeting minutes as written.

<b>Chris Bankston</b>	<b>Yes</b>
<b>Tara Bennett</b>	<b>Yes</b>
<b>Roy Dufreche</b>	<b>Yes</b>
<b>Tom Pistorius</b>	<b>Yes</b>
<b>Cassie Ragan</b>	<b>Absent</b>
<b>Jeffrey Smith</b>	<b>Yes</b>

**Yes: 5 | No: 0 | Absent: 1 | Abstain: 0 | Motion carried.**

#### **2. Nominations for Open Committee Seat**

A brief discussion was held amongst committee members of potential candidates for the open committee seat. A selection for the open seat is anticipated at the next DDD Board of Director's meeting.

### **New Business:**

#### **1. Presentation of Hammond Welcome Sign (Roy Dufreche)**

Mr. Pistorius opened the floor for Mr. Dufreche's presentation of the Hammond Welcome Sign. Mr. Dufreche stated his estimate for the sign is projected to be \$125,000 instead of the original \$75,000. He explained some design features of the sign, placement of the sign and some money set aside for plant life around the sign. Mr. Dufreche stated



that the DDD will need to contribute about another \$50,000 to reach the new \$125,000 budget to begin construction. Some design modifications were suggested for revision such as verbage for the sign, size of the columns, brick placements, etc. Mr. Dufreche stated he will present the budget updates and design ideas to the Board of Directors meeting on Febraury 15.

## **2. Director's Report**

Ms. Kendall delivered the Director's report including: Downtown Lighting; Railroad Park History Exhibit; Historic District collaboration; and fiscal year 2024 budget planning.

This concluded Ms. Kendall's Director's Report. Mr. Dufreche inquired to know when the center piece for one of the round-about near Hammond Square Mall and when the water fountain feature at Railroad Park will be fixed. He is eager to get these broken features fixed quickly. It was suggested that the person responsible for damaging the water fountain should pay for it and that it is likely the Hammond Police Department would have such details.

Mr. Dufreche moved the conversation to discuss the DDD's request to change to Design Committee makeup. Ms. Kendall informed the committee that the request was put in by Frank Divitorrio asking to remove the criteria listed to be on the committee and that the seat be more open to the general community member. No action was taken in favor of the request.

## **-Adjournment**

