



Design Committee Meeting | Thursday, November 2, 2023 | City Council Chambers | 9:00 a.m.

## Minutes

**Call to order, Cassie Ragan**

**Roll Call: Michelle Kendall, DDD Executive Director**

<b>Chris Bankston</b>	<b>Present</b>
<b>Tara Bennett</b>	<b>Present</b>
<b>Roy Dufreche</b>	<b>Present</b>
<b>Michelle Juneau</b>	<b>Absent</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Cassie Ragan</b>	<b>Present</b>
<b>Jeffrey Smith</b>	<b>Absent</b>

## Old Business

### **1. Approval of meeting minutes from October 5, 2023**

Cassie Ragan made a motion, seconded by Chris Bankston, to table the October 5, 2023 meeting minutes approval until the next meeting.

<b>Chris Bankston</b>	<b>Yes</b>
<b>Tara Bennett</b>	<b>Yes</b>
<b>Roy Dufreche</b>	<b>Yes</b>
<b>Michelle Juneau</b>	<b>Absent</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Cassie Ragan</b>	<b>Yes</b>
<b>Jeffrey Smith</b>	<b>Absent</b>

**Yes: 4 | No: 0 | Absent: 3 | Abstain: 0 | Motion carried.**

### **2. Revised Review: Hammond Welcome Sign**

Mr. Dufreche gestured to a few packets for the members to review. He discussed modifications to the design of the welcome sign. Ms. Ragan inquired to know if the sign would be visible from different angles. Mr. Dufreche informed that viewing the sign from various angles and further away should not be an issue. Ms. Kendall questioned if budgeting has been impacted for this project. Mr. Dufreche responded that the budget should not be affected but he will have a better idea of what that may look like during the next phase of the project. Because there was not a quorum to vote, Ms. Ragan suggested that the committee should let the DDD Board of Directors know that everyone in attendance approved the Hammond Welcome Sign revision.



**New Business:**

**1. Architectural Review: 1604 SW Railroad Ave**

A representative of the business location at 1604 SW Railroad Ave. was present for the meeting to answer any questions that committee members may have. They briefly discussed some exterior designs and landscaping regarding the site.

Roy Dufreche made a motion, seconded by Tara Bennett, to approve the architectural review for 1604 SW Railroad Ave.

<b>Chris Bankston</b>	<b>Yes</b>
<b>Tara Bennett</b>	<b>Yes</b>
<b>Roy Dufreche</b>	<b>Yes</b>
<b>Michelle Juneau</b>	<b>Absent</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Cassie Ragan</b>	<b>Yes</b>
<b>Jeffrey Smith</b>	<b>Absent</b>

**Yes: 4 | No: 0 | Absent: 3 | Abstain: 0 | Motion carried.**

**2. Director's Report**

Ms. Kendall briefed the committee on Railroad Park bench installations, an update on history exhibit panel fabrication, picnic table sponsorships, a city maintenance update, and the sidewalk reimbursement program applications which have been made readily available on the DDD website. Ms. Ragan would like to see a conversation with Lacy and DOTD to discuss sidewalk/street infrastructure improvements before the end of the year.

No Public Comment

Adjournment

