



Design Committee Meeting | Thursday, January 4, 2024 | City Council Chambers | 9:00 a.m.

## Minutes

**Call to order, Michelle Kendall**

**Roll Call: Michelle Kendall, DDD Executive Director**

<b>Chris Bankston</b>	<b>Present</b>
<b>Tara Bennett</b>	<b>Present</b>
<b>Roy Dufreche</b>	<b>Present</b>
<b>Michelle Juneau</b>	<b>Present</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Jeffrey Smith</b>	<b>Present</b>

### Old Business

1. Add October 5, 2023 meeting minutes to the agenda

Roy Dufreche made a motion, seconded by Jeffrey Smith, to add the October 5, 2023 meeting minutes to the agenda

<b>Chris Bankston</b>	<b>Yes</b>
<b>Tara Bennett</b>	<b>Yes</b>
<b>Roy Dufreche</b>	<b>Yes</b>
<b>Michelle Juneau</b>	<b>Yes</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Jeffrey Smith</b>	<b>Yes</b>

**Yes: 5 | No: 0 | Absent: 1 | Abstain: 0 | Motion carried.**

2. Approval of meeting minutes from October 5, 2023

Jeffrey Smith made a motion, seconded by Tara Bennett, to approve the October 5, 2023 meeting minutes as written.

<b>Chris Bankston</b>	<b>Yes</b>
<b>Tara Bennett</b>	<b>Yes</b>
<b>Roy Dufreche</b>	<b>Abstain</b>
<b>Michelle Juneau</b>	<b>Yes</b>
<b>Tom Pistorius</b>	<b>Absent</b>
<b>Jeffrey Smith</b>	<b>Yes</b>

**Yes: 4 | No: 0 | Absent: 1 | Abstain: 1 | Motion carried.**



### 3. Approval of meeting minutes from November 2, 2023

Tara Bennett made a motion, seconded by Chris Bankston, to table the November 2, 2023 meeting minutes approval until the next meeting.

Chris Bankston	Yes
Tara Bennett	Yes
Roy Dufreche	Yes
Michelle Juneau	Yes
Tom Pistorius	Absent
Jeffrey Smith	Yes

**Yes: 5 | No: 0 | Absent: 1 | Abstain: 0 | Motion carried.**

### 4. Review of Hammond Welcome Sign

Mr. Dufreche informed the committee of updates for the Hammond Welcome Sign. He discussed a few design aspects, I.T. logistics for the sign, and electrical requirements.

### New Business:

#### 1. Director's Report

Ms. Kendall discussed the revised installation date for the Railroad Park History Exhibit panels and looking into a different company for Railroad Park picnic tables due to increased cost by the previous company. She also provided an update of staff changes for Hammond City Parks and Grounds. Lastly, she informed of property renovations that can be seen in the area.

The group discussed public parking near Cate Street Seafood Station, how it can be improved, implementing more thoughtful designs for public parking lots and properties that need ordinance enforcement. Roundabout improvements near the Hammond mall were also conversed amongst the committee.

No Public Comment

Adjournment

