



City of Brownsville Application for Employment

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital status, or veteran status, the presence of a non-job related medical condition or handicap, or any other legally protected status.

PLEASE PRINT

Last Name:	First Name:	Middle Name:
Address:	City/State/Zip:	Cell Phone Number:
Home Phone Number:	Driver's License Number: (driving positions only)	Social Security Number:
Date of Application:	Position Desired:	Department:

Are you applying for: Full Time Part time Temporary

If part-time, what days/hours are you available? _____

Have you ever been employed by the City? Yes No

If yes, please indicate position, department, and dates of employment: _____

Based on the JOB DESCRIPTION of the position for which you are applying: Are you able to perform the essential functions of the job for which you are applying? (Note: You may later be asked to demonstrate your ability to perform the essential functions) Yes No

Do you have a legal right to work in the United States? Yes No

Have you ever been convicted of a felony? (Note: This may be relevant if job related, but does not bar you from employment) Yes No

If YES, please explain: _____

EDUCATION AND TRAINING

High School Attended: _____

_____ City State Zip Code

Please check certification of completion: _____ High School Diploma _____ GED

College/University Trade/Business School	City/State/Zip Code	Degree Earned	Major Course of Study

Other Training Received: (special course, work training programs, Armed Forces training, etc.)

Special Qualifications and Skills: (Licenses, skills with machines, publications, etc)

State any additional information you feel may be helpful to us in considering your application:

REFERENCES

Please list three (3) persons, other than relatives or former employers, who have knowledge of your character and abilities:

Name	Mailing Address	Phone Number	Years Known

May we contact your current employer? _____ Yes _____ No

As part of our commitment to ensuring a safe and secure workplace, all offers of employment are contingent upon the successful completion of a background check and drug screen. These procedures are conducted to ensure the suitability of all candidates for employment within our organization.

Please return this application to Alicia Shields at ashields@brownsvilletn.gov and cc Sherry Batchelor at sbatchelor@brownsvilletn.gov.