

# *Chiloquin Visions in Progress*

## *Board of Directors Meeting*

*Monday, March 17, 2025*

**Board Members / Staff / Program Leads Present:** John Rademacher, Patrick Burkhart, Larry Dugger, Faith Wilkins, Robert Cowie, Christy Dugger, Paula Crowder, Karen Bradley, Bill Wilkins (via Teams), Carol Holub (via Teams).

The Meeting called to order at 5:07 PM. We have a quorum of 8 members.

**Absent:** None.

**Advisory Committee:** Sally Wells, Richard Lachina, Phillip Squibb (via Teams) Willa Powless (via Teams)

**Guests:** Emily Strauss

**Agenda:** The March 2025 CVIP Board Meeting Agenda was distributed via email and with no additions, the March agenda was approved 8 - 0.

**Minutes:** The February 2025 Minutes were distributed via email. With corrections by Christy (TY Christy!), the February Minutes were approved 8 – 0.

**President's Report** (John R.):

John reported on the just some of the projects and programs that CVIP accomplished in our history:

- Making our community a better place.
- Building and managing the community center
- Homing our KC Library Chiloquin Branch
- Initiating and continuing Two Rivers Art Gallery as a program
- Initiating and re-starting CLAS
- Re-starting FOCL as a CVIP program
- Initiating Chiloquin Community Builders (CCB) program.
- Recipient of the Main-Street Grant award with the Hirvi Building restoration
- The SMART program
- The Chiloquilters program
- The Green Schoolyard CES project
- HVAC and COVID-19 Emergency grant awards.
- Applied for and received a Paycheck Protection Loan
- The Skatepark project
- CCB initiated Spring Creek access
- EV charging station project
- Chi-Town Family Festival
- Collaborator on the pocket park
- Commercial kitchen upgrade
- Solar panels on the Community Center roof

- Chiloquin Bike Club
- Sheriff monthly meeting
- Candidates Forum
- Quarterly newsletter
- Bingo and Trivia Nights fundraisers
- Building productive relationships with other agencies such as United Way.

**GREAT REPORT JOHN!!**

**Treasurer's Report** (Larry D. & Faith W.)

- No grant administration in the Oregon Main Street Grant #2.
- CNTR: +\$1450, with our lease income being the most important
- Higher payroll expenses
- The biggest consistent equipment expense is the HVAC.
- A motion was made to accept the Treasurer's report; passes 8 – 0.

**Community Center Operations & Social Media Report** (Bill W.):

- March rentals to date are much more encouraging than Feb 2025.
- Bill is compiling a spreadsheet for rental trends, including season and type to see how we can better market the Center.
- Both X and Facebook are up in total engagements.
- We had some discussion on transient needs and who might be able to assist in things like showers and laundry for people who need assistance.
- Robert initiated a discussion on how to feature our rooms while working with our local food vendors and restaurants and the Sleep-In. We will need to develop a marketing plan to attract conferences.
- Center staffing will remain as established.

**Executive Director's Report** (Robert C.)

- Strategic Plan: In year 2 now. Updating policies and procedures, working on several grants and planning for future applications.
- Working with OSU to implement programs for seniors focusing on exercise and nutrition.
- Attended the Give Back Day planning meeting for a Saturday, April 26<sup>th</sup> focusing on several volunteer activities.
- Robert has also attended several other meetings including discussions on housing, energy needs and Chiloquin First.
- Other grants include Travel Oregon, AARP for computers and software, the Oregon Main Street Grant, and the Roundhouse grant for the Chiloquin Teen Adventure Camp, in addition to several grant opportunities opening soon.
- The Q2 Newsletter will be published in April
- Next year's focus will include understanding and interacting with local non-profits and regional non-profits.
- Grants are pivotal. For Center it is operations grants.
- Travel Oregon is making tourism videos with support from Discover Klamath.

## ~ Program Reports ~

### **Two Rivers Art Gallery** (Larry and Christy D.):

- There will be a slight delay in sharing the financial report.
- There are 111 artists currently
- The Gallery is looking forward to hosting a summer program with the Chiloquin Library for elementary school kids. This program is being planned with generous funding from the KC Cultural Trust grant which will focus on educational and hands-on projects. The \$1300 check has not been received.
- The Gallery Spring Gala will be on Friday, 4/25/2025 from 6 – 8pm, Christy reminds the Board that this is the Gallery's biggest annual event and very well attended.

### **Chiloquin Community Builders (CCB)** (Faith W.)

- Nothing to report.

### **Chiloquilters** (Christy D.):

- Nothing to report

### **CLAS** (Paula C.)

- Welcome to our CLAS employee roster: Rebecca Friend and Henry Hodgson!!
- Jennie Anderton has resigned from CLAS. Thank you for your excellent work with our kids.
- Paula prepared activity packets based on the If I were Mayor contest. Most of the CLAS students are too young to participate in the actual contest.
- The CES Cafeteria has a new bulletin board thanks to CLAS! The theme for the month is Dr. Seuss's "Oh, the Places You'll Go" Good job, great PR!
- Classroom crafts and activities included a tube and ball tunnel maze, the famous craft stick explosion, origami rockets, weaving and craft stick towers.
- Paula says that nearly every day there are paper planes in the air

### **First Thursday Bingo Fundraiser** (Larry D. and Faith W.):

- Next Bingo will be April 3, 2025. March Bingo fundraiser grossed \$441.

### **FOCL** (Carol H.):

- FOCL financials were distributed to the Board via email.
- Carol reminded us that the FOCL mission is to support the KC library and promote reading. The Wednesday after school event is well attended also offering healthy snacks.
- Carol says the FOCL will have a scholarship program.

- FOCL's other fundraisers include the Community Calendar and a reprinting of the historic and beloved cookbooks.
- FOCL is dependent on donations and fundraising and could use a small grant for snacks for the after-school Wednesday program.
- They will be collaborating with the Gallery with summer art programs.

### ~Project Reports~

#### **EV Charging Station (Larry D.):**

- Larry presented the EV Resolution to transfer ownership to the city of Chiloquin enabling us to be able to remove this asset from our financials.
- Larry read the Bill of transfer written by Brad Aspel. A motion was made and seconded to transfer the EV Charging Station as described in the Bill. Motion passes 8 – 0.

#### **Kitchen (Christy D & Faith W.)**

- Nothing to report

#### **EPA Community Change Grant (Patrick B):**

- CVIP statutory partner with the woodstove trade out project being the most important part of the CVIP subaward
- Because the funds are suspended and there is a 3-year time limit on achieving the proposed goals in the grant, we may just run out of time to legally complete the contractual parts.
- OCF, Roundhouse and TFFF have offered funds to the city, which are untapped.

#### **Fuels Reduction Program (Bill W)**

- This program will be implemented on public land, not private as there are state agencies who do that.
- Faith and Bill met with Judd and Guillermo from the Fremont- Winema NF to discuss the partnership agreement and what has changed.
- Guillermo told us that the USFS is in transition and the matching funds which were available are no longer available at least in the short term.
- CVIP can implement treatment on a unit, but without the previous agreement in place, our \$9000 will not go far to project completion.
- Faith suggested that we look for additional funds to accomplish at least the most visible unit that Bill has identified.

### ~ Community Information Reports ~

#### **Sheriff Shane Mitchel & Advisory Committee Report (John R.):**

- Nothing to report. Next meeting will be March 19<sup>th</sup>.

**City Council (Robert C.)**

- Attended on-line FEMA EOC training recommended by Chiloquin Public Works. The focus was on developing an emergency operating policy and center for the city.
- A Mass Timber Conference is planned for the end of March, with Robert attending on a scholarship.

**Advisory Council**

- Welcome to Sally Wells, Willa Powless, Phillip Squibb and Richard Lachina!
- Fundraising plan reviewed with the Advisory Council with a focus on what we can accomplish or implement?
- CVIP is primarily interested in collaboration and partnerships.
- Richard is very interested in providing low-income housing.
- Willa: "How can we work better together?" She reports that Tribal elections will be held in April and the leadership could radically change. She is a grant writer and is willing to assist with that.
- Phillip thinks that collaboration with the Sleep In to bring conferences to our community should be marketed and would be beneficial to the Community Center idea is a good one for sustaining the Center.
- Sally is very supportive of CVIP and is willing to assist where needed.

**~ Old Business ~**

**Half Lot Property Disposal**

- Nothing to report.

**Randolph Land Donation: (Faith W.)**

- Nothing to report.

**~ New Business ~**

Meeting Adjourned at 7:02 pm

**Our next meeting will be Monday, April 21, 2025, at 5:00 PM at the Chiloquin Community Center.**

Respectfully submitted,

Faith Wilkins  
Secretary, Chiloquin Visions in Progress