Proposal: Ticket Spice Set-Up & Management by Geneveve Topoll

Ticket Spice Administrative Set-Up

- Home page set-up – create image(s), copywrite description, set-up, proof/edit

- Ticket page – complete set-up, add logo, location and misc. details

- Ticket purchase confirmation page - copywrite, proof, edit

- Confirmation email - copywrite, proof, edit

- Reminder emails - copywrite, proof, edit

$300

On-Going Management and Guest Relations

- Responding to inquiries, sending out announcements and important communications to attendees

$65/hour