



## NOTICE OF REQUEST FOR QUOTE FOR A VALVE MAINTENANCE SKID SYSTEM

Sealed bid for furnishing a Valve Maintenance Skid System will be sent out on **December 22, 2025**, and will be received by the City of Statesville at the City Warehouse at 444 Third Creek Rd, Statesville, NC 28677 at or before **2:00 p.m.** EST on **Friday January 2, 2026**, at which time and place the bids shall be publicly opened and read. Minimum of two (2) bids must be received in order to open all bids.

### **Historically Underutilized Businesses**

Pursuant to General Statute 143-48 and Executive Order #150, The City of Statesville invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.

The website address to view and download the RFQ documentation is: <https://www.statesvillenc.net/bid-postings>

The City of Statesville reserves the right to reject any or all bids and to accept any bid which is deemed to be in the best interest of the City of Statesville. For any questions regarding this request, contact Eric Moten at (704) 832-3823.

B. Denyce Cole  
Purchasing Agent

Published: December 19, 2025

<p style="text-align: center;">City of Statesville</p> <p style="text-align: center;">Public Utilities Water-Sewer Division Statesville, NC 28677</p> <p><b>Refer <u>ALL</u> Inquiries to: Eric Moten</b> Phone #: 704 832-3823</p>	<p><b>SEALED Request for Quotes: VALVE MAINTENANCE SKID SYSTEM</b></p> <p><b>Sealed Bid Due Date: Friday January 2, 2026, BY 2:00 PM EST</b></p> <p>Department: Public Utilities Water-Sewer</p>
<p style="text-align: right;"><b>E-Mail: <a href="mailto:emoten@statesvillenc.net">emoten@statesvillenc.net</a></b></p>	

## **NOTICE TO VENDOR**

It is the intent of this bid invitation to obtain proposals for supplying the materials, supplies and/or equipment listed on the Proposal Sheet. You must be in strict compliance with the specifications and offer the same or equal if so quoted. Any additional terms and conditions regarding specifications by the offeror shall have no force or effect.

## **EXECUTION**

In compliance with this Request for Quotes, and subject to all the conditions herein, the undersigned offers and agrees to furnish and deliver any or all items upon which prices are offered, at the prices set opposite each item within the time specified herein.

**Failure to execute/sign quote prior to submittal shall render quote invalid. Late quotes are not acceptable.**

VENDOR:		PHONE NUMBER:
TYPE OR PRINT NAME & TITLE OF PERSON SIGNING:		FAX NUMBER:
AUTHORIZED SIGNATURE:	DATE:	E-MAIL:

## **OFFER VALID FOR 30 DAYS FROM DATE OF OPENING.**

## **ACCEPTANCE OF QUOTE**

If any or all parts of this quote are accepted, a purchase order will be issued to the vendor within 30 days of quote.

## **INSTRUCTIONS FOR QUOTES**

- READ, REVIEW AND COMPLY:** It shall be the offeror's responsibility to read, review and comply with all requirements specified herein.
- NOTICE TO OFFERORS:** By execution and delivery of this document, the offeror agrees that any additional terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect.
- TIME FOR CONSIDERATION:** Unless otherwise indicated on the first page of this document, the offer shall be valid for 30 days from the date of award.
- SPECIFICATIONS:** Any deviation from specifications indicated herein must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with these specifications, and offeror will be held responsible, therefore. Deviations shall be explained in detail. **The offeror shall not construe this paragraph as inviting deviation or implying that any deviation will be acceptable.**
- CLARIFICATIONS/INTERPRETATIONS:** Any and all questions regarding this document must be addressed to the purchaser named on the cover sheet of this document.
- ACCEPTANCE AND REJECTION:** The City of Statesville reserves the right to reject any and all quotes, to waive any informality in quotes and, unless otherwise specified by the offeror, to accept any item in the quote.

7. **HISTORICALLY UNDERUTILIZED BUSINESSES:** Pursuant to General Statute 143-48 and Executive Order #150, The City of Statesville invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.
8. **AWARD OF CONTRACT:** Qualified quotes will be evaluated and acceptance may be made of the lowest and best quote most advantageous to the City of Statesville as determined upon consideration of such factors as: prices offered; the quality of the articles offered; the substantial conformity with the specifications and other conditions set forth in the quote; the suitability of the items for the intended use; the related services needed; the date or dates of delivery and performance; and such other factors deemed by the City of Statesville to be pertinent or peculiar to the purchase in question. The City of Statesville reserves the right to make partial, progressive, or multiple awards: where it is advantageous to award separately by items; or by purchase and installation; where more than one supplier is needed to provide the contemplated requirements as to quantity, quality, delivery, service, other factors deemed by City of Statesville.
9. **TAXES:**
- Do not include any Federal Excise tax in your quote.
  - The City of Statesville pays sales tax; taxes will not be included on purchase order, but vendor is to bill on invoice.
10. **TERMS AND CONDITIONS:** By bidding of these items, vendor, contractors, and/or subcontractors affirm they have read and accept our Purchasing Terms and Conditions. Our Terms and Conditions can be found at: <https://www.statesvillenc.net/purchasing/>
11. **PRICE INCREASES:** Bidder should consider the manufacturer's pricing at time of bid and quote accordingly. ***If additional costs occur from the time bid is received by the City to the time bidder receives the City's purchase order, the bidder may request a change order for the unforeseen increase.*** The change order request shall include backup documentation showing the date the materials were ordered and a letter from the manufacturer, on the manufacturer's letterhead, indicating the amount and date of price increase. The amount of the change order request shall be limited to the exact amount of increase; profit and overhead expenses will not be accepted.
12. **SUBMITTING REQUEST FOR QUOTES: SEALED BIDS** will be received by the City of Statesville at 301 S Center Street, Basement, Statesville, NC 28677, at or before **Friday January 2, 2025 by 2:00 pm EST** at which time bids shall be opened and read. A minimum of two (2) bids must be received in order to open all bids. Late bids will not be accepted. Please identify on the envelope that a sealed bid is enclosed.

Bids should be mailed, or hand delivered to:

City of Statesville

Attn: Eric Moten

HAND-DELIVERY: 301 S Center – Basement

MAILED: PO Box 1111, Statesville, NC 28387-1111

If you have any questions about this bid request, please contact Eric Moten at the email address above or call 704 832-3823.

SCOPE OF WORK: Provide Diesel Valve Turner Skid Mount, with GPS Capability And Hands-Free Operation.

PROPOSAL SHEET

DESCRIPTION:	COST:
VALVE MAINTENANCE SKID	\$_____
INSTALLATION	\$_____
GRAND TOTAL	\$_____