

BOARD OF COMMISSIONERS

The Downtown Manchester Special Services District

Meeting Date & Time: November 12, 2025 at 8:00AM

Meeting Location: Work_Space, First Floor

CALL TO ORDER

ROLL CALL

REVIEW & APPROVAL OF MINUTES

October 8, 2025 & October 17th, 2025

PUBLIC COMMENT

- Library Construction Update

REPORT & UPDATE BY DISTRICT CHAIR

GREATER MANCHESTER CHAMBER OF COMMERCE

PLANNING & ECONOMIC DEVELOPMENT

DOWNTOWN MANAGER'S REPORT

- Outreach update- weekly meetings and conversations with our local business owners and feedback received

PARKING/ PARKING AMBASSADOR UPDATE

- Meeting with Passport to begin conversations for negotiating a lower priced package
- DPW adding additional signage to charging stations

FINANCE REPORT

- Next meeting with Brian Wolverton and Kim Beane Thursday November 13th \
- Goal of next meeting: get a handle on year to date actuals vs. budget in all categories
- Access to Munis (pending)

MARKETING & EVENTS REPORT

- Trick or Treat- record turn out! 1500+ people, great feedback
- Holiday on Main is Saturday, November 29th
- GEICO closed for a \$600 sponsorship to cover beautiful and festive Mailboxes for Letters to Santa stations!

MAINTENANCE & BEAUTIFICATION

- Snowflakes going up today, banners coming down

- Trash cans & planters being removed
- Prep for Thanksgiving Day Road Race in progress
- Graffiti problems, need solutions

OTHER ITEMS FOR THE GOOD OF THE DISTRICT

- Action Item: Board to discuss and take vote on whether to make the Downtown Manager position permanent (currently an interim appointment).

OLD BUSINESS

PUBLIC COMMENT

ADJOURN

EXECUTIVE SESSION (if needed)