



## CITY OF OSCEOLA, IOWA

### HISTORIC PRESERVATION COMMISSION

#### Commercial Historic District Building Modification Application

#### Property Information

Property Address: \_\_\_\_\_

Parcel Number (if known): \_\_\_\_\_

Building Name (if applicable): \_\_\_\_\_

#### Owner Information

Property Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Applicant/Contact (if different from owner)

Name: \_\_\_\_\_

Company (if applicable): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Project Description

Please describe the proposed work (check all that apply):

- Painting
- Signage
- Window replacement or repair
- Door replacement or repair
- Awnings or canopies
- Masonry or façade repair
- Lighting
- Roof or parapet work
- Other exterior alteration (describe below)

Description of Proposed Work:

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## Supporting Documentation

Please attach or include the following (as applicable):

- Photographs of existing conditions
- Drawings, renderings, or sketches of proposed work
- Material and color samples (paint chips, window or awning specs, etc.)
- Sign design (including dimensions, materials, and lighting details)
- Any additional information helpful for review

## Guidelines Acknowledgement

All work must comply with the Osceola Commercial Historic District Design Guidelines (available at <https://osceolaia.net/wp-content/uploads/2023/08/Adopted-Osceola-Commercial-Historic-District-Guidelines.pdf>). By signing below, the applicant acknowledges review of these guidelines and understands that written approval from the Historic Preservation Commission must be received prior to beginning work.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature (if different): \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit paper applications to Osceola Chamber Main Street or email to [ocms@osceolaia.net](mailto:ocms@osceolaia.net).**

## Office Use Only

Application Received: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Commission Action:

Approved     Approved with Conditions     Denied

Notes/Conditions:

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