

▶ **Energy Efficiency REBATE PROGRAM**

For Commercial and Industrial Customers
Currently Being Served by Participants in
North Carolina Municipal Power Agency #1



Energy Efficiency Rebate Application Instructions

Rebates are subject to the Terms & Conditions listed. Rebate funds are limited and will be paid in the order project applications are received and verified while funds are available. NO projects are considered approved until a written approval letter from the North Carolina Municipal Power Agency 1 has been issued to the requesting party.

Please be aware that this program requires pre-approval before any upgrade work can begin.

DID YOU REMEMBER TO:

- Read and sign the full “Terms and Conditions” page to determine eligibility and responsibilities.
- Fill out the application completely and email to sviera@statesvillenc.net
- Ensure that the application is submitted by the utility customer .
Vendors and third parties may not submit the application on behalf of the customer .
- Include the following with your application:
 - Spec sheets for proposed upgrade measures
 - W9 tax ID form
 - A copy of your most recent utility bill

AFTER YOU SUBMIT THE ENTIRE APPLICATION:

- A representative from the utility will visit the facility to verify the existing equipment.
- If approved, ElectriCities will issue an approval notification. At this point, you may begin the project.
- You have 120 days or until December 31st of the current year (whichever comes first) to complete the upgrade.

AFTER THE PROJECT IS COMPLETE:

- Please notify **SPP** so that installation can be verified.
- Submit the following documents:
 - An itemized invoice (with equipment type, model numbers and quantities)
 - Proof that the vendor has been paid (canceled check or card statement)
- Rebates are paid by the member utility at their discretion in the form of a bill credit or a check.
Rebates are paid ONLY to the utility account holder.



BASELINE WATTAGE CHART

(for lighting rebate projects)

1-Lamp 4 ft. T8/T12 - 32 watts
2-Lamp 4 ft. T8/T12 - 64 watts
3-Lamp 4 ft. T8/T12 - 96 watts
4-Lamp 4 ft. T8/T12 - 128 watts
2-Lamp 4 ft. “U-Shape” T8 - 64 watts
1-Lamp 8 ft. T8/T12 - 64 watts
2-Lamp 8 ft. T8/T12 - 128 watts

Qualifying Measures

- Lighting Upgrades
- Lighting Controls
- Compressed Air
- Motors/Drives
- HVAC

For more information contact Shannon Viera at sviera@statesvillenc.net or 704-761-2371

TERMS & CONDITIONS

Please read carefully the following Terms and Conditions and sign at the bottom of this page.

1. Rebates are subject to the Terms & Conditions listed here. Rebate funds are limited and will be allocated to qualifying projects upon review and verification, subject to fund availability. NO projects are considered approved until a written approval letter from the North Carolina Municipal Power Agency 1 has been issued to the requesting party. Pre-Approval is required for all lighting rebate projects.
2. Facility where project takes place must be a retail commercial or industrial customer of Member City. In addition, customer applying for the rebate must have an account with city utility, have their own meter, AND their account must be in good standing. Members of the NCMAPA1 may receive a maximum of \$5,000 per year and a total of \$20,000 in lighting rebates for the life of the program to help defray costs of energy efficiency upgrades in municipal facilities.
3. Installation of approved projects must be completed within 120 days of approval. Itemized and dated invoices, including equipment unit cost, quantity of equipment, model # for equipment type, along with proof of payment must be provided within 60 days of projects completion. Proof of payment in full must be submitted in the form of a canceled check or card statement. An invoice showing "paid" is not an acceptable form of proof of payment.
4. Customer must allow access to records and retrofit site for a period of five (5) years after retrofit.
5. The retrofit must improve energy efficiency of an existing facility; new construction projects are not eligible.
6. Equipment replaced must be removed from service and disposed of according to law.
7. The program may be modified without notice.
8. Maximum Rebate Incentive: The incentive amount will be based on the calculation in the Rebate Worksheet along with confirmation from appropriate ElectriCities staff, unless any of the following occur:
 - (1) this calculation exceeds \$20,000, in which case the maximum incentive paid will be \$20,000;
 - (2) this calculation exceeds 50% of the total project cost in which case the rebate will be 50% of the project cost; or
 - (3) if a third party grant is provided, then the rebate will be no more than 50% of the balance.

9. A customer may apply more than once per year until they have reached their maximum yearly rebate of \$20,000. A customer is only eligible for a maximum of \$20,000 per year, but may re-apply the following year.
10. It is acceptable to aggregate measures at multiple facilities if they all are customers of Member City and owned by the same parent company.
11. All baseline and operating assumptions must be clearly presented in the "Worksheets" tab of this spreadsheet.
12. Incentives may be paid to a tenant in a leased building where the tenant is responsible for the utility bill, provided that the tenant has received permission, in writing, from building owner to make lighting upgrades.
13. Minimum operating hours per year of 1,800 are required to be eligible for incentives. Exception: HVAC rebates and athletic field lighting upgrades may be exempted from the 1800 hour requirement upon approval by the program administrators.
14. The rebate will be paid by the member city in the form of a check to the customer or a credit on their utility account, at the discretion of the member city. Rebates will ONLY be paid to the utility account holder and will NOT be paid to a third-party company. The lighting rebate application may only be submitted by the utility account holder. Vendors and third-party companies are not allowed to submit an application on behalf of the customer.

TECHNICAL

1. New equipment must be installed for the retrofit, no used equipment allowed.
2. All fixtures, lamps and ballasts must be UL certified, EnergyStar or DLC approved, and meet all applicable codes and regulations.
3. Screw-in LED lamps under 100 watts and ALL compact fluorescent lamps are not eligible for incentives.
4. Rebates for projects involving T-12 fluorescent replacement must use T-8/32 Watt fixtures as the standard for calculating the "existing" system energy usage. Please refer to baseline wattage chart (pg. 2).
5. Light levels provided by the new system must meet the appropriate IESNA standards for the location and meet all appropriate local codes for lighting and safety. www.iesna.org

MEMBER CITY RIGHTS AND OBLIGATIONS

1. Member City reserves the right to make inspections both before and after the retrofit to verify compliance.
2. Member City does not guarantee energy savings proclaimed by contractors or equipment vendors.
3. Upon the occurrence of any of the following events, within three years of project completion. Member City may request of customer and customer will pay Member City within thirty (30) days of Member City request, a refund of rebate:
 - (i) the customer does not install the equipment identified in "Worksheets"
 - (ii) the customer removes the new equipment. Customer may remove the equipment if and only if it is replaced with a more efficient system.
 - (iii) if upon any sale, lease or other disposition, including closure, by the customer of the facility/ property listed on the Application form upon which the equipment is installed, and the customer does not secure an agreement transferring all agreement related rights, obligations and liabilities pertaining to the rebate program
 - (iv) if it is determined that the recipient of the rebate was not eligible for energy efficiency rebates. In the event Member City requests a refund, the refund will be a prorated amount of all incentive funds based on the actual period of time the related equipment was operating.
4. An IRS W-9 form for the customer that receives the rebate must be completed and provided to ElectriCities. Incentives are taxable to the entity that receives the incentive. Rebates of \$600 or more will be reported to the IRS.
5. Incentive will not be paid until the equipment has been installed, is working, verification has been completed by Member City or its representative, and proof of payment has been submitted.

 I have read and accept the full terms and conditions of the ElectriCities Energy Efficiency Rebate Program.

Initial

Date

APPLICATION FOR ENERGY EFFICIENCY REBATE PROGRAM

Important: Please read the “Terms and Conditions” before signing and submitting this application. By signing below, you agree to abide by the Terms and Conditions.

Incomplete information on this application may disqualify you from consideration.

Please refer to “Application Instructions” for help in filling out application.

Customer and Vendor Information

Date of Application

Name of City Utility

Customer / Business Name

Installation Address

Rebate Address (If different from above)

Contact Person

Contact Person Title

Contact Person Email

Contact Phone Number

Type of Business

Building Size (Sq. Ft.)

Taxpayer ID # (SSN/FEIN)

Do you have an Electric Utility Account with city listed above?

City Utility Account #

Have you ever applied for the Energy Efficiency Rebate?

Total Project Cost

Third Party Grant (source and amount) if applicable

Do ALL of your proposed lights have DLC or EnergyStar Approval?

Vendor Name

Vendor Phone Number

Vendor Email

Vendor Address

By signing below, I agree to abide by the Energy Efficiency Rebate Program Terms and Conditions under the Terms and Conditions tab of this spreadsheet. I also certify that the information on this application and on the Worksheet tab is true and accurate.

By submitting this application, I authorize the member City (hereafter referred to as “member city”) and their assigns to utilize my account information. I understand this information is confidential and will only be used to evaluate this application.

The Energy Efficiency Rebate Program and associated incentive payments are for the purpose of Member City achieving its compliance and reporting requirements. The Applicant acknowledges that the incentive payment is an essential determination in the Applicant’s decision to participate in the Program and therefore, Applicant transfers and Member City retains any and all environmental, energy efficiency, and demand reduction benefits and attributes, including all reporting and compliance rights, associated with Applicant’s participation in the Program.

Customer Signature

Print Customer Name

Vendor Signature

Print Vendor Name

Signature Date