



Statesville Fire Dept.
822 Fifth St.
Statesville, N.C. 28677
704.878.3401

AUGUST 2017
PER SESSION LAW 2017-130

INFORMAL INTERNAL REVIEW OF INSPECTION DECISIONS

Any disagreement with a decision made by a Building Safety Official (i.e. field inspector or plan reviewer) may be brought before the Chief Building Inspector (Supervisor) for review.

Pursuant to N.C.G.S. 153A-352(f) and 160A-412(f) an applicant or permit holder can request an internal review of a decision made by an inspector.

This process shall include, at a minimum, the following:

- (1) Initial review by the supervisor of the inspector.
- (2) The provision in or with each permit issued by the department of (i) the name, phone number, and e-mail address of the supervisor of each inspector and (ii) a notice of availability of the informal internal review process.
- (3) Procedures the department shall follow when a permit holder or applicant requests an internal review of an inspector's decision.

Internal Review of Inspection

Applicant (Name):	
Address of Applicant:	
Mobil phone number:	
Email address:	
Permit No:	
Permit Holder Name (if different):	
Permit address:	
Date of Inspection or decision:	
Type of Inspection or decision (ie: Framing):	
Name of Building Safety Official who made the inspection or decision:	
Account of the Building Safety Official's decision: (attach supporting documents)	
Inspection result:	
Supervisor Name, Phone and Date of Review:	
Supervisor Review and result of inspection or decision:	
Additional Summary of findings:	

Date sent to Applicant:	
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The Statesville Fire Marshal's Office accepts requests for informal reviews of Inspector Decisions in accordance with N.C.G.S. 160A-412 (f).

This request must be in writing and submitted on the attached form to the Fire Marshal who oversees the inspection process for Fire and Life Safety Inspections and Construction Plans Review for the City of Statesville.

The review will be completed within 10 days of the request with a written response and corrective action needed or taken. Any work performed during the informal review process may be subject to the results of the informal review.

The review request form can be submitted in person Monday through Friday at the following address or email.

Allen Morrison
822 Fifth St.
Statesville, NC 28677

Email: amorrison@statesvillenc.net

Office: 704-878-3401