

# COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue  
Weston, WV 26452  
Phone: (304)269-8200  
Fax: (304)269-2416  
Email: lewiscountycommission@lewiscountywv.org  
Website: lewiscountywv.org



**COMMISSIONERS:**  
**BOBBY STEWART**  
Commissioner  
**AGNES QUEEN**  
Commissioner  
**ROD WYMAN**  
Commissioner

## LEWIS COUNTY COMMISSION ORGANIZATIONAL MEETING AGENDA TUESDAY, JANUARY 6, 2026

1. **Call to order 10:00 AM**
2. **Election of President for the 2026 Year (in accordance with WV Code Chapter 7, Article 1, Section 1) (action required)**
3. **Oath of Office for the Commission President (action required)**
4. **Hours of Operation (action required)**  
Currently Monday-Friday 8:00 AM to 4:00 PM except on holidays as determined under item 10 of this agenda.
5. **Notice and Schedule of County Commission Meeting for 2026 (action required) (list attached)**
6. **Agenda: Notice of Meetings and Meeting Management (action required)**
  - a. Regular Meeting Agendas will be posted and available to the public before closure two business days prior to the meeting date.
  - b. Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the County Commission or as required by statute.
  - c. Appointment to speak with the County Commission must be scheduled before 10:00 AM three business days prior to the meeting. Appointments will be given a 10-minute time allowance.
  - d. Open discussion by the Commission unless executive session is motioned per WV Code §6-9A-4.
  - e. Input or recommendation from other constitutional officials, staff or public that are not listed specifically on the agenda will only be allowed if requested by the Commission or if required by statute.
  - f. If not scheduled on the agenda you must sign up for public comment 15 minutes, at a minimum, prior to the start of a meeting. No decisions can be made by the Commission. Public Comment is limited to 5 minutes per person.
  - g. Motion required for consideration of vote-no second required.
  - h. All votes unanimous unless otherwise stated.
  - i. Roberts Rules of Order are utilized as a guide only. The Commission controls meeting management, discussion and input.

- j. Commissioners may participate and vote via conference call if two (2) commissioners are in attendance

**7. Schedule Board of Equalization Meetings** *(action required)*

Designate:	Thursday	January 29, 2026
	Tuesday	February 3, 2026
	Thursday	February 5, 2026 (Minerals at 12:00 p.m.)
	Tuesday	February 10, 2026
	Thursday	February 12, 2026
	Tuesday	February 17, 2026

for Board of Equalization and Review. All meetings will be held at 11:00 AM (unless otherwise noted) in the Lewis County Commission Meeting Room, Lewis County Courthouse, 110 Center Avenue, 2<sup>nd</sup> Floor, Weston, WV 26452.

**8. Date to Lay the Levy (as set by WV Code)** *(action required)*

Lewis County Commission will meet to lay the levy for the 2026-2027 Fiscal Year the 3<sup>rd</sup> Tuesday in April on April 21, 2026 at 11:00 AM.

**9. Appointment of Lewis County Commission or a representative to boards/committees for 2026** *(action required) (list of proposed boards and committees attached)*

**10. Approval of 2026 Holiday Schedule** *(action required) (list attached)*

**The Lewis County Commission will now continue with the  
January 6, 2026 Regular Meeting.**

**OATH OF OFFICE AND CERTIFICATE**

**STATE OF WEST VIRGINIA**

**COUNTY OF LEWIS TO-WIT:**

I, Agnes Queen, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of serving as **President of the Lewis County Commission** to the best of my skill and judgement, **SO HELP ME GOD.**

Signature: \_\_\_\_\_

**Agnes Queen**

Subscribed and sworn to before me, in said County and State, this 6th day of January, 2026.

Attest:

\_\_\_\_\_  
Rebecca Carder, Lewis County Clerk

**OATH OF OFFICE AND CERTIFICATE**

**STATE OF WEST VIRGINIA**

**COUNTY OF LEWIS TO-WIT:**

I, Bobby Stewart, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of serving as **President of the Lewis County Commission** to the best of my skill and judgement, **SO HELP ME GOD.**

Signature: \_\_\_\_\_

**Bobby Stewart**

Subscribed and sworn to before me, in said County and State, this 6th day of January, 2026.

Attest:

\_\_\_\_\_  
Rebecca Carder, Lewis County Clerk

**OATH OF OFFICE AND CERTIFICATE**

**STATE OF WEST VIRGINIA**

**COUNTY OF LEWIS TO-WIT:**

I, Rod Wyman, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of serving as **President of the Lewis County Commission** to the best of my skill and judgement, **SO HELP ME GOD.**

Signature: \_\_\_\_\_

**Rod Wyman**

Subscribed and sworn to before me, in said County and State, this 6th day of January, 2026.

Attest:

\_\_\_\_\_  
Rebecca Carder, Lewis County Clerk

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Agnes Queen, Commissioner  
Rod Wyman, Commissioner

## **Lewis County Commission Notice of Regular Meeting 2026**

The Commissioners of the County Commission of Lewis County, West Virginia hold regular meetings every Tuesday (unless there is a State or Federal Holiday) beginning at 10:00 AM, prevailing time, until the close of business or adjournment sine die, at the Lewis County Courthouse, 110 Center Avenue, 2<sup>nd</sup> Floor Meeting Room, Weston, West Virginia. This will be the location for all Lewis County Commission Meetings, unless specified by special notice. All meetings are open to the press, public and/or any person interested in such are encouraged to attend.

Approved: January 6, 2026

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President, Lewis County Commission

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Rod Wyman, Commissioner

## 2026 Lewis County Commission 10:00 am Meeting Dates

### **January 2026**

- Tuesday, January 6, 2026
- Tuesday, January 13, 2026
- Tuesday, January 20, 2026
- Tuesday, January 27, 2026

### **February 2026**

- Tuesday, February 3, 2026
- Tuesday, February 10, 2026
- Tuesday, February 17, 2026
- Tuesday, February 24, 2026

### **March 2026**

- Tuesday, March 3, 2026
- Tuesday, March 10, 2026
- Tuesday, March 17, 2026
- Tuesday, March 24, 2026
- Tuesday, March 31, 2026

### **April 2026**

- Tuesday, April 7, 2026
- Tuesday, April 14, 2026
- Tuesday, April 21, 2026
- Tuesday, April 28, 2026

### **May 2026**

- Tuesday, May 5, 2026
- Tuesday, May 19, 2026
- Tuesday, May 26, 2026

### **June 2026**

- Tuesday, June 2, 2026
- Tuesday, June 9, 2026
- Tuesday, June 16, 2026
- Tuesday, June 23, 2026
- Tuesday, June 30, 2026

### **July 2026**

- Tuesday, July 7, 2026
- Tuesday, July 14, 2026
- Tuesday, July 21, 2026
- Tuesday, July 28, 2026

### **August 2026**

- Tuesday, August 4, 2026
- Tuesday, August 11, 2026
- Tuesday, August 18, 2026
- Tuesday, August 25, 2026

### **September 2026**

- Tuesday, September 1, 2026
- Tuesday, September 8, 2026
- Tuesday, September 15, 2026
- Tuesday, September 22, 2026
- Tuesday, September 29, 2026

### **October 2026**

- Tuesday, October 6, 2026
- Tuesday, October 13, 2026
- Tuesday, October 20, 2026
- Tuesday, October 27, 2026

### **November 2026**

- Tuesday, November 10, 2026
- Tuesday, November 17, 2026
- Tuesday, November 24, 2026

### **December 2026**

- Tuesday, December 1, 2026
- Tuesday, December 8, 2026
- Tuesday, December 15, 2026
- Tuesday, December 22, 2026
- Tuesday, December 29, 2026

Approved:

\_\_\_\_\_  
Commission President

\_\_\_\_\_  
Date

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## LEWIS COUNTY BOARD OF EQUALIZATION AND REVIEW 2026

The Lewis County Commission sitting as a Board of Equalization and Review at the Lewis County Courthouse, 110 Center Avenue, 2<sup>nd</sup> Floor Meeting Room, Weston, West Virginia will convene on the following dates at 11:00 AM unless otherwise noted:

Thursday	January 29, 2026
Tuesday	February 3, 2026
Thursday	February 5, 2026 (Minerals at 12:00 p.m.)
Tuesday	February 10, 2026
Thursday	February 12, 2026
Tuesday	February 17, 2026

The Board of Equalization and Review will recess at the end of each of the above dates, reconvening on this schedule and will adjourn as a Board of Equalization and Review, Sine Di, upon completion of all meetings above. As always, the public and all interested parties are invited to attend.

APPROVED: January 6, 2026

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President, Lewis County Commission

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## LEWIS COUNTY COMMISSION BOARD/COMMITTEE APPOINTMENTS (PROPOSED) 2026

<b>BOARD/COMMITTEE</b>	<b>2025 REPRESENTATIVE</b>	<b>2026 REPRESENTATIVE</b>
Lewis County Ambulance Authority	Commissioner Wyman	Commissioner Wyman
18 <sup>th</sup> Judicial Circuit Community Corrections	Commissioner Stewart	Commissioner Stewart
Lewis County Convention & Visitors Bureau	Commissioner Stewart	Commissioner Stewart
Lewis County 911 Advisory Board	Commissioner Stewart	Commissioner Stewart
Lewis County Fire Board	Commissioner Wyman	Commissioner Wyman
Lewis Upshur Local Emergency Planning Committee	Tina Helmick, County Administrator	Tina Helmick, County Administrator
Lewis County Economic Development Authority	Commissioner Queen	Commissioner Queen
Lewis County Safe Sites and Structures	Tina Helmick, Administrator	Tina Helmick Administrator
Lewis County Park Board	Commissioner Queen	Commissioner Queen
Region VII Planning & Development Council	Commissioner Queen	Commissioner Queen
WVU Extension Service	Commissioner Queen	Commissioner Queen
Region VI Workforce Investment Board	Commissioner Wyman	Commissioner Wyman
Lewis County Planning Commission	Tina Helmick, County Administrator	Tina Helmick, County Administrator
Lewis County Chamber of Commerce	All	All

Any Commissioner may attend the following:  
 Lewis County Firefighters Association  
 Lewis Gilmer Solid Waste  
 Lewis County REAP

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## LEWIS COUNTY HOLIDAY LIST 2026

- **New Year's Day:** January 1, 2026
- **Martin Luther King Jr. Day:** January 19, 2026
- **Presidents' Day:** February 16, 2026
- **Primary Election Day:** May 12, 2026
- **Memorial Day:** May 25, 2026
- **West Virginia Day:** June 19, 2026 (observed)
- **Independence Day:** July 3, 2026 (observed)
- **Labor Day:** September 7, 2026
- **Columbus Day:** October 12, 2026
- **General Election Day:** November 3 2026
- **Veterans Day:** November 11, 2026
- **Thanksgiving Day:** November 26, 2026
- **Day After Thanksgiving:** November 27, 2026
- **Christmas Eve (Half Day):** December 24, 2026
- **Christmas Day:** December 25, 2026
- **New Year's Eve (Half Day):** December 31, 2026

OR ANY OTHER LEGAL HOLIDAY DECLARED BY THE GOVERNOR OF WEST VIRGINIA  
OR PRESIDENT OF THE UNITED STATES

APPROVED: January 6, 2026

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Commission President